



The General Commission on Archives and History of The United Methodist Church continues to envision the future by helping us all understand and wrestle with our past. In 2025, GCAH will shift to longer-term strategic planning.

### **A. Priorities, Programs/Initiatives, Outcomes**

Over 2025, the main priority of GCAH will be **strategic long-term planning**. The denomination is changing, agency structures are (potentially) changing, research is changing, and the archival world is increasingly changing. How does GCAH position itself to not only keep up with this change but to rethink its mission, space, and resources to be a better resource for a changing world?

GCAH is currently launching two new Centers of research: the **Center for LGBTQ+ UM Heritage** and it is taking the **African American Methodist Heritage Center** fully under its umbrella. These two Centers will help GCAH pivot towards a more digital, readily accessible repository and will eventually have individual research fellowships associated with them. We are working towards strategic fundraising by developing donor lists and relationships with donors. We are also looking at relocating the repository to a space that is more accessible for researchers.

GCAH will continue its educational priorities and programs. First, we continue to offer a monthly podcast called **Un-Tied Methodism** in which we ‘unravel the past to make sense of today.’ This program has proven to be one of the primary ways in which persons find out about GCAH and the work we do. Second, we continue to offer and design online courses via the **UM History Hub** ([umhistoryhub.teachable.com](http://umhistoryhub.teachable.com)). Our Local Church Historians’ School has proven to be quite popular as a free course. In 2024, GCAH launched Radicle Methodism, an online course with over 700 enrolled!!! The courses on this platform allow us to expand our audience, engaging with people from the seminary level to the Sunday School classroom. These courses range from small group and individual study to confirmation/youth classes, and from 2 hours to twelve weeks. They have provided a small amount of income and largely work to support themselves while heightening the reputation of GCAH in the local church and with the laity.

GCAH continues our **preservation** duties as we continue to care for, restore, and preserve the records of the denomination. New guidelines, retention schedules, and platforms are being tested and written to ensure that we can best care for born-digital records and media. We are intentionally highlighting the stories of our Heritage Landmarks through a contract-staff position (David Worthington as Global Ambassador of Methodist Historic Sites) and digital, virtual preservation renderings with CyArk.

### **New programs that are coming in 2025: American Methodist Pilgrimage, Virtual Circuit Rider Initiative, United Methodist Stories, Rooted Methodism.**

**American Methodist Pilgrimage:** Alongside the above, GCAH seeks to fill a void in the current UMC. GCAH currently celebrates our Wesleyan heritage by sponsoring an annual pilgrimage to the major Wesleyan sites of England. However, no parallel experience exists for Methodism here in the United States. One of the key ways that persons can deepen their faith and reconnect with their



heritage is through pilgrimage. GCAH would design an American Methodist Heritage Tour which brings United Methodists to our oldest congregations and mission posts.

### **Virtual Circuit Rider** (as described by Kevin Dusenberry)

The Virtual Circuit Rider Project marks an exciting and transformative venture for GCAH as we strive to digitize and centralize the United Methodist Church's vast archival heritage. By seamlessly integrating cutting-edge open-source software, Archivematica for digital preservation and AtoM for online archival description and access, this initiative promises a unified digital repository for the entire denomination. With the deployment of Single Board Computers (SBCs) to every Annual Conference archive, this project ensures not only the consistent and secure preservation of our invaluable records but also makes them easily accessible and disseminated, propelling our historical assets into the forefront of the digital age.

### **United Methodist Stories – an oral history app**

GCAH is primarily responsible for our written history. However, history is told and passed down in a variety of formats. GCAH has designed an app that makes recording, preserving, and distributing oral histories easy. The overall goal is that this app could be used by a variety of levels of the connection – from local churches, to annual conferences, to caucuses – and at a variety of events – annual conferences, General Conference, celebrations – to record person's individual stories and their contributions to the United Methodist narrative. This would also help us decolonize the dominant narrative as oral histories do not require literacy nor proficiency in the English language. The app allows persons to input their information and record up to a 20-30 min oral history, preferably catered to specific questions. Upon submission, the audio file would be emailed to the individual and automatically uploaded to the digital vault of GCAH. It would then be assessed, cataloged, and preserved. It could also be automatically translated and transcribed.

## **B. Staffing**

GCAH employs five full time employees. Dr. Ashley Boggan D. continues to serve as the General Secretary (white, female, almost 4 years employed). Mark Shenise continues to serve as the head archivist (white, male, 35+ years employed). Frances Lyons continues to serve as the reference archivist (white, female, 15+ years employed). Michelle Merkel-Brunskill continues to serve as the Executive Assistant (white, female, 20+ years employed). Kevin Dusenberry serves as Digital Archivist (white, male, 1 year employed). Our staff is incredibly loyal to GCAH and continues to work diligently to promote and preserve our history.

We are partnering directly with UMCOM for communications. Crystal Caviness (white, female) is fully employed by UM Communications and has been assigned to GCAH. It's agreed that she will spend approx. ¼ of her time working for GCAH and will attend 2 meetings per year. She has been a phenomenal addition to the GCAH team!

## **C. Financial Sustainability**

In 2024, GCAH will dip into our reserves. However, migrating to a fixed charge for the denomination in 2025 will allow GCAH to do the strategic planning it desperately needs. For too



long, our budget has fluctuated greatly as apportionment giving changes. However, knowing the amount we'll be guaranteed allows us to plan for some part-time hires to alleviate back-log and provide more staff support, to determine how best to fundraise, and to plan for grant applications.

Our biggest obstacle for our budget is our rent to Drew University. Currently our building/library expenses are 30%+ of our budget, and increasing. Finding a new space to relocate and house the repository has reached a critical point. This work will be a primary focus of GCAH in the next two to four years.

#### **D. Partnerships**

GCAH continues to partner with various agencies and annual conferences. Over the last year, Dr. Boggan spoke at five annual conferences, one jurisdictional conference, multiple local congregations, and at various lay/clergy retreats.

GCAH continues to guide annual conference archives and annual conference commissions on archives and history in how to handle disaffiliating church records, how to creatively fund archives, and how to promote history at the local level. Our Local Church Historians' School continues to be an essential asset to annual conferences and local churches across the connection. Our digital archivist, Kevin Dusenberry, is currently piloting a program that would assist annual conference archives in their efforts of digitization of records and would create a one-stop-shop for researchers to access documents across the various annual conference archives, seminary archives, and even GCAH. We've also designed an oral history app – United Methodist Stories – to help different aspects of the connection record their histories in a non-written format.

GCAH continues to be part of the Net Zero commitment by 2050 and are trying to think creatively about how to feasibly attain this while caring for a massive amount of paper and operating multiple servers. We also required high efficiency HVAC systems to control humidity – but we are getting creative and will continue to think outside the box.

Beyond the aforementioned partnership with UMCOM in terms of staffing, GCAH is partnering with other agencies on programs. We are working with Discipleship Ministries on a Certified Lay Minister's concentration in the Ministry of Memory. We are working with GBHEM on a grant application platform and on the future of UM Studies. We are working with UWF and GBGM in researching United Methodism's complicity in indigenous boarding schools. This particular project also involves coordination with annual conference archivists and historians who have been pivotal in the 'on-the-ground' research. GCAH also continues to partner with all of the agencies in ensuring that their records' managers are trained and that we are receiving their most up-to-date records for preservation.

**General Commission on Archives & History  
2025 General Agency Spending Plans  
Key Assumptions**

| Revenues comprising of more than 5% of total revenue: | % of Total Income | Possible factors causing significant revenue decrease |
|---|-------------------|---|
| General Administration Fund - Fixed Charge            | 83.0%             |   |
| Benefit trust   | 13.0%             |   |
|   | 0.0%              |   |
|   | 0.0%              |   |
|   | 0.0%              |   |
|   | 0.0%              |   |
|   | 0.0%              |   |

| New significant sources of income in Proposed Budget Year | Total \$ of Income | Agency Comment |
|---|--------------------|----------------|
| None  | \$ -               |                |
|   | \$ -               |                |
|   | \$ -               |                |
|   | \$ -               |                |
|   | \$ -               |                |
| <b>Total</b>  | <b>\$ -</b>        |                |

| Fund  | Collection Rate Assumed in Budget Yr. | GCFA Recommendation | Agency Comment |
|---|---------------------------------------|---------------------|----------------|
| World Service                               | 0.0%                                  | 75-85%              |                |
| Africa University                           | 0.0%                                  | 75-85%              |                |
| Black College                               | 0.0%                                  | 75-85%              |                |
| Ministerial Education                       | 0.0%                                  | 75-85%              |                |
| General Administration                      | 0.0%                                  | Fixed Charge        |                |
| <b>\$ Impact of a 1% lower payment rate</b> | <b>\$ -</b>                           |                     |                |

| Inflation Rates Assumed: | % Assumed in Budget Yr. | GCFA Recommendation | Agency Comment |
|--------------------------|-------------------------|---------------------|----------------|
| Active Healthcare        | 13.0%                   | 10-15%              |                |
| Retiree Health           | 11.0%                   | 10-15%              |                |
| Salaries                 | 3.0%                    |                     |                |
| Other                    | 0.0%                    |                     |                |

| Investment Assumptions                     |      | Agency Comment |
|--|------|----------------|
| Rate of Return on LT investments           | 0.0% |                |
| Impact of each 1 Percentage point variance | \$ - |                |

| Capital Expenditures | Amount      | Agency Comment |
|----------------------|-------------|----------------|
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
|                      |             |                |
| <b>Total</b>         | <b>\$ -</b> |                |

|  |       | GCFA Recommendation         | Agency Comment |
|--|-------|-----------------------------|----------------|
| Benefit Trust Distribution - % Chg. from Previous Yr | 30.0% | Estimating 27%-30% increase |                |

| Change in Staff Headcount | - | Comments: |  |
|---------------------------|---|-----------|--|
|---------------------------|---|-----------|--|

| Expenses comprising of more than 5% of total expenses: | % of Total Expenses |
|--|---------------------|
| Salaries & Benefits                                    | 60.0%               |
| Rent   | 18.0%               |
|  | 0.0%                |
|  | 0.0%                |
|  | 0.0%                |
|  | 0.0%                |
| <b>Total</b>   | <b>78.0%</b>        |

| New significant expense line items in Proposed Budget Yr | Total \$ of New Expense |
|--|-------------------------|
|  | \$ -                    |
|  | \$ -                    |
|  | \$ -                    |
|  | \$ -                    |
| <b>Total</b>   | <b>\$ -</b>             |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Detailed P & L**

| Revenue / Expense Items  | 2023              | 2024              |                   |                  | 2025               |                     |
|--|-------------------|-------------------|-------------------|------------------|--------------------|---------------------|
|  | Actual (Audit)    | Budget            | Forecast          | Difference       | Budget             | Vs. 2024 Forecast   |
| <b>Revenue</b>   |                   |                   |                   |                  |                    |                     |
| <b>Apportioned Funds:</b>  |                   |                   |                   |                  |                    |                     |
| 1 World Service Fixed Charges  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 2 World Service On Ratio   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 3 General Administration   | \$ 740,330        | \$ 689,975        | \$ 689,975        | \$ -             | \$ 975,301         | 285,326             |
| 4 Interdenominational Cooperation  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 5 Ministerial Education  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 6 Black College  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 7 Africa University  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| <b>Total Apportioned Funds</b>   | <b>\$ 740,330</b> | <b>\$ 689,975</b> | <b>\$ 689,975</b> | <b>\$ -</b>      | <b>\$ 975,301</b>  | <b>\$ 285,326</b>   |
| <b>Special Sunday Offerings:</b>   |                   |                   |                   |                  |                    |                     |
| 9 Human Relations Sunday   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 10 One Great Hour of Sharing   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 11 United Methodist Student Day  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 12 World Communion Sunday  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 13 Peace with Justice Sunday   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 14 Native American Ministries Sunday   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| <b>Total Special Sunday Offerings</b>  | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b>        | <b>\$ -</b>         |
| <b>Other General Funds:</b>  |                   |                   |                   |                  |                    |                     |
| 15 World Service Specials  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 16 Youth Service Fund  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 17 Special Appeals   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 18 General Advance Specials  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 19 World Service Contingency Grants  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| <b>Total Other General Funds</b>   | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b>        | <b>\$ -</b>         |
| <b>Other Income:</b>   |                   |                   |                   |                  |                    |                     |
| 404 Sale of Literature & Publications  | \$ 2,474          | \$ -              | \$ 1,787          | \$ 1,787         | \$ 1,750           | \$ (37)             |
| 410 Sale/Rental of Films and AV  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 420 Special Gifts/Contributions  | \$ 50,200         | \$ 15,000         | \$ 30,485         | \$ 15,485        | \$ 25,000          | (5,485)             |
| 425 Grants   | \$ 40,000         | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 430 Dividends & Interest (from operations)                                       | \$ -              | \$ 15,895         | \$ 45,807         | \$ 29,912        | \$ 17,350          | (28,457)            |
| 449 Dividends & Interest (from long term investment per spending policy or plan) | \$ 118,720        | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 450 Income from Outside Trusts   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 455 Legacies & Bequests  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 456 Capital Gains (Realized/unrealized, per spending policy or budget plan)      | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 458 Service Fees   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 459 Receipts from Other Agencies   | \$ 44,421         | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 460 Benefit Trust Income   | \$ 108,424        | \$ 110,590        | \$ 115,654        | \$ 5,064         | \$ 150,350         | 34,696              |
| 461 USPF Distribution  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 470 Miscellaneous Income   | \$ 20,271         | \$ 2,100          | \$ 7,822          | \$ 5,722         | \$ 11,650          | 3,828               |
| 480 Contra Income  | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| 490 Building Rental Income   | \$ -              | \$ -              | \$ -              | \$ -             | \$ -               | \$ -                |
| <b>Total Other Income</b>  | <b>\$ 384,510</b> | <b>\$ 143,585</b> | <b>\$ 201,555</b> | <b>\$ 57,970</b> | <b>\$ 206,100</b>  | <b>\$ 4,545</b>     |
| 610 Operating Reserves-Unrestricted (Increase to)/Use of reserves                | \$ 30,739         | 293,757           | 287,668           | (6,089)          | (29,263)           | (316,931)           |
| 611 Temporarily Restricted (Increase to)/Use of reserves                         | \$ 17,985         | \$ 37,073         | \$ 53,738         | 16,665           | \$ 18,593          | (35,145)            |
| <b>Total Use of Reserves</b>   | <b>\$ 48,724</b>  | <b>\$ 330,830</b> | <b>\$ 341,406</b> | <b>\$ 10,576</b> | <b>\$ (10,670)</b> | <b>\$ (352,076)</b> |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Detailed P & L**

|                         | 2023           | 2024         |              |            | 2025         |                      |
|-------------------------|----------------|--------------|--------------|------------|--------------|----------------------|
| Revenue / Expense Items | Actual (Audit) | Budget       | Forecast     | Difference | Budget       | Vs. 2024<br>Forecast |
| Total Income            | \$ 1,173,564   | \$ 1,164,390 | \$ 1,232,936 | \$ 68,546  | \$ 1,170,731 | \$ (62,205)          |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Detailed P & L**

| Revenue / Expense Items                         | 2023                | 2024                |                     |                  | 2025                |                    |
|---|---------------------|---------------------|---------------------|------------------|---------------------|--------------------|
|   | Actual (Audit)      | Budget              | Forecast            | Difference       | Budget              | Vs. 2024 Forecast  |
| <b>Expenditures:</b>                            |                     |                     |                     |                  |                     |                    |
| 50 Distribution & Grants - UMC                  | \$ 69,687           | \$ 71,500           | \$ 87,114           | \$ 15,614        | \$ 73,000           | \$ (14,114)        |
| 51 Direct Support of Persons in Mission         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 52 Grants - Outside UMC                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 53 Program                                      | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 54 Research and Program Development             | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 55 Salaries                                     | \$ 464,949          | \$ 475,794          | \$ 487,646          | \$ 11,852        | \$ 552,249          | 64,604             |
| 56 Pension Expense                              | \$ 46,081           | \$ 46,980           | \$ 47,292           | \$ 312           | \$ 48,708           | 1,416              |
| 57 Employer's Payroll Taxes                     | \$ 33,728           | \$ 33,889           | \$ 35,552           | \$ 1,663         | \$ 40,299           | 4,747              |
| 58 Retiree Insurance                            | \$ 13,096           | \$ 21,377           | \$ 13,538           | \$ (7,839)       | \$ 18,500           | 4,962              |
| 59 Group Insurance & Hospitalization            | \$ 54,998           | \$ 53,532           | \$ 61,164           | \$ 7,632         | \$ 63,032           | 1,868              |
| 60 Continuing Education                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 61 Moving Expense/Other-Staff Events/Recruiting | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 62 Rent   | \$ 263,074          | \$ 270,895          | \$ 278,810          | \$ 7,915         | \$ 215,000          | (63,810)           |
| 63 Building Management Expense                  | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 64 Utilities                                    | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 65 Telephone & Internet                         | \$ 13,411           | \$ 15,500           | \$ 15,113           | \$ (387)         | \$ 17,500           | 2,387              |
| 66 Postage & Freight                            | \$ 3,522            | \$ 2,400            | \$ 1,925            | \$ (475)         | \$ 1,900            | (25)               |
| 67 Printing & Duplication                       | \$ 2,365            | \$ -                | \$ 61,000           | \$ 61,000        | \$ -                | (61,000)           |
| 68 Office Supplies                              | \$ 4,067            | \$ 4,300            | \$ 4,300            | \$ 0             | \$ 4,500            | 200                |
| 69 Dues & Subscriptions                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 70 Equipment (items not capitalized)            | \$ 771              | \$ 625              | \$ 2,500            | \$ 1,875         | \$ 2,500            | -                  |
| 71 Equipment & Software Repair & Maintenance    | \$ 10,944           | \$ 17,625           | \$ 9,720            | \$ (7,905)       | \$ 11,000           | 1,280              |
| 72 Equipment Leasing                            | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 73 Building Repair/Maint/Leasehold Imp          | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 74 Other Office Expense                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 75 Depreciation Expense                         | \$ 15,933           | \$ 27,000           | \$ 22,708           | \$ (4,292)       | \$ 23,500           | 792                |
| 76 Inventory Write-off                          | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 77 Audit Fees                                   | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 78 Legal Fees                                   | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 79 Consultant Fees                              | \$ 3,063            | \$ -                | \$ -                | \$ -             | \$ 25,000           | 25,000             |
| 80 Independent Contractors                      | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 81 Investment Fees                              | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 82 Data Processing Rental & Service             | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 83 Services Rendered by Other Agencies          | \$ 44,421           | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 84 Meeting Expense                              | \$ 4,731            | \$ 30,000           | \$ 43,653           | \$ 13,653        | \$ 500              | (43,153)           |
| 85 Travel - Staff                               | \$ 20,618           | \$ 30,000           | \$ 25,984           | \$ (4,016)       | \$ 18,000           | (7,984)            |
| 86 Materials for Resale                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 87 Promotional & Informational Materials        | \$ 8,230            | \$ 7,500            | \$ 926              | \$ (6,574)       | \$ 1,000            | 74                 |
| 88 Films & Audio-Visuals                        | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 89 All Other Insurance                          | \$ 14,180           | \$ 17,500           | \$ 17,500           | \$ -             | \$ 17,500           | -                  |
| 90 Special Promotion                            | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 91 Taxes  | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 92 Interest Expense (Incl. Capital Leases)      | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 93 Allowance for Uncollectible Accounts         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 94 Miscellaneous                                | \$ 853              | \$ 1,400            | \$ 4,149            | \$ 2,749         | \$ 3,450            | (699)              |
| 95 Gain/loss on Disposal of Assets              | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 96 Computer Hardware Maintenance                | \$ -                | \$ 15,140           | \$ -                | \$ (15,140)      | \$ -                | -                  |
| 97 Software Purchases & Support                 | \$ 80,842           | \$ 21,433           | \$ 12,342           | \$ (9,091)       | \$ 33,592           | 21,250             |
| 98 Information Services                         | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 99 Clearing Account                             | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| 100 Interdepartmental Allocation                | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | -                  |
| <b>Total Expenditures</b>                       | <b>\$ 1,173,564</b> | <b>\$ 1,164,390</b> | <b>\$ 1,232,936</b> | <b>\$ 68,546</b> | <b>\$ 1,170,731</b> | <b>\$ (62,205)</b> |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Detailed P & L**

| Revenue / Expense Items        | 2023           | 2024   |          |            | 2025   |                      |
|--------------------------------|----------------|--------|----------|------------|--------|----------------------|
|                                | Actual (Audit) | Budget | Forecast | Difference | Budget | Vs. 2024<br>Forecast |
| 'Surplus / (Deficit) (S/B \$0) | \$ -           | \$ -   | \$ -     | \$ -       | \$ -   | \$ 0                 |



**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Detailed P & L**

| Revenue / Expense Items  | 2023           | 2024   |          |            | 2025   |                   |
|--|----------------|--------|----------|------------|--------|-------------------|
|  | Actual (Audit) | Budget | Forecast | Difference | Budget | Vs. 2024 Forecast |
| <b>NON-OPERATING REVENUE &amp; EXPENDITURES</b>                      |                |        |          |            |        |                   |
| 650 Non-Operating Realized and Unrealized Gains (losses)             | \$ -           | \$ -   | \$ -     | \$ -       | \$ -   | \$ -              |
| 655 Other Non-operating Revenue (List other non-operating revenue)   | \$ -           | \$ -   | \$ -     | \$ -       | \$ -   | -                 |
| 660 Other Non-Operating Expenses (List other non-operating Expenses) | \$ -           | \$ -   | \$ -     | \$ -       | \$ -   | -                 |
| <b>Total Non-Operating Revenue/(Expense)</b>                         | \$ -           | \$ -   | \$ -     | \$ -       | \$ -   | \$ -              |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Summary P & L**

| Revenue / Expenditures   | 2023                | 2024                |                     |                  | 2025                |                    |
|--|---------------------|---------------------|---------------------|------------------|---------------------|--------------------|
|  | Actual (Audit)      | Budget              | Forecast            | Difference       | Budget              | Vs. 2024 Forecast  |
| <b>Revenue:</b>  |                     |                     |                     |                  |                     |                    |
| Apportioned Funds  | \$ 740,330          | \$ 689,975          | \$ 689,975          | \$ -             | \$ 975,301          | \$ 285,326         |
| Special Sunday Offerings   | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| Other General Funds  | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| Other Income   | \$ 384,510          | \$ 143,585          | \$ 201,555          | \$ 57,970        | \$ 206,100          | \$ 4,545           |
| <b>Total before Reserves</b>   | <b>\$ 1,124,840</b> | <b>\$ 833,560</b>   | <b>\$ 891,530</b>   | <b>\$ 57,970</b> | <b>\$ 1,181,401</b> | <b>\$ 289,871</b>  |
| Operating Reserves-Unrestricted (Increase to)/Use of reserves        | \$ 30,739           | \$ 293,757          | \$ 287,668          | \$ (6,089)       | \$ (29,263)         | \$ (316,931)       |
| Temporarily Restricted (Increase to)/Use of reserves                 | \$ 17,985           | \$ 37,073           | \$ 53,738           | \$ 16,665        | \$ 18,593           | \$ (35,145)        |
| <b>Total Revenue</b>   | <b>\$ 1,173,564</b> | <b>\$ 1,164,390</b> | <b>\$ 1,232,936</b> | <b>\$ 68,546</b> | <b>\$ 1,170,731</b> | <b>\$ (62,205)</b> |
| <b>Expenditures:</b>   |                     |                     |                     |                  |                     |                    |
| Distribution & Grants  | \$ 69,687           | \$ 71,500           | \$ 87,114           | \$ 15,614        | \$ 73,000           | \$ (14,114)        |
| Program, Research and Prog Develop.                                  | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| Salaries and Benefits  | \$ 612,852          | \$ 631,572          | \$ 645,191          | \$ 13,619        | \$ 722,789          | \$ 77,598          |
| Building Management  | \$ 263,074          | \$ 270,895          | \$ 278,810          | \$ 7,915         | \$ 215,000          | \$ (63,810)        |
| Equip., Supplies, Postage & Printing, Teleph.                        | \$ 35,080           | \$ 40,450           | \$ 94,558           | \$ 54,108        | \$ 37,400           | \$ (57,158)        |
| Audit, Legal, Consultants & Ind. Contractors                         | \$ 3,063            | \$ -                | \$ -                | \$ -             | \$ 25,000           | \$ 25,000          |
| Meeting & Staff Travel   | \$ 25,349           | \$ 60,000           | \$ 69,637           | \$ 9,637         | \$ 18,500           | \$ (51,137)        |
| Promo & Info Mat'ls (resale and not)                                 | \$ 8,230            | \$ 7,500            | \$ 926              | \$ (6,574)       | \$ 1,000            | \$ 74              |
| Information Technology   | \$ 80,842           | \$ 36,573           | \$ 12,342           | \$ (24,231)      | \$ 33,592           | \$ 21,250          |
| Insurance & Taxes  | \$ 14,180           | \$ 17,500           | \$ 17,500           | \$ -             | \$ 17,500           | \$ -               |
| Depreciation   | \$ 15,933           | \$ 27,000           | \$ 22,708           | \$ (4,292)       | \$ 23,500           | \$ 792             |
| Interest and Investment Fees   | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| All Other  | \$ 45,274           | \$ 1,400            | \$ 4,149            | \$ 2,749         | \$ 3,450            | \$ (699)           |
| <b>Total Expenditures</b>  | <b>\$ 1,173,564</b> | <b>\$ 1,164,390</b> | <b>\$ 1,232,936</b> | <b>\$ 68,546</b> | <b>\$ 1,170,731</b> | <b>\$ (62,205)</b> |
| <b>Net Income (S/B \$0)</b>  | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ (0)</b>    | <b>\$ -</b>         | <b>\$ 0</b>        |
| <b>NON-OPERATING REVENUE &amp; EXPENDITURES</b>                      |                     |                     |                     |                  |                     |                    |
| 650 Non-Operating Realized and Unrealized Gains (losses)             | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| 655 Other Non-operating Revenue (List other non-operating revenue)   | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| 660 Other Non-Operating Expenses (List other non-operating Expenses) | \$ -                | \$ -                | \$ -                | \$ -             | \$ -                | \$ -               |
| <b>Total Non-Operating Revenue/(Expense)</b>                         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ -</b>         | <b>\$ -</b>        |

**General Commission on Archives & History**  
**2025 General Agency Spending Plans**  
**Spending by Program Functions**

| PROGRAM FUNCTIONS/<br>ADMINISTRATION      | 2023                | 2024                |                     |                           | 2025                |                      |
|---|---------------------|---------------------|---------------------|---------------------------|---------------------|----------------------|
|   | Actual (Audit)      | Budget              | Forecast            | Difference                | Budget              | Vs. 2024<br>Forecast |
| Meetings                                  | \$ 4,731            | \$ 30,000           | \$ 36,791           | 6,791                     | \$ 500              | (36,291)             |
| Awards & Grants                           | \$ 63,889           | \$ 63,500           | \$ 74,114           | 10,614                    | \$ 68,000           | (6,114)              |
| Administration                            | \$ 411,738          | \$ 406,824          | \$ 372,851          | (33,973)                  | \$ 394,223          | 21,372               |
| Building & Library Services               | \$ 252,862          | \$ 262,895          | \$ 263,286          | 391                       | \$ 200,000          | (63,286)             |
| Archives                                  | \$ 323,696          | \$ 315,948          | \$ 377,555          | 61,607                    | \$ 435,915          | 58,360               |
| Research and Publications                 | \$ 2,341            | \$ 900              | \$ 1,025            | 125                       | \$ -                | (1,025)              |
| Information Technology & Server Migration | \$ 35,784           | \$ 42,250           | \$ 42,432           | \$ 182                    | \$ 48,500           | \$ 6,068             |
| Website Update                            | \$ 57,187           | \$ 26,933           | \$ -                | \$ (26,933)               | \$ 14,746           | \$ 14,746            |
| Hardware & Equipment Upgrade              | \$ 1,927            | \$ 7,140            | \$ -                | \$ (7,140)                | \$ 32               | \$ 32                |
| Server Migration                          | \$ 13,786           | \$ -                | \$ -                | \$ -                      | \$ 8,815            | \$ 8,815             |
| Data Archiving                            | \$ 5,623            | \$ 8,000            | \$ 4,882            | \$ (3,118)                | \$ -                | \$ (4,882)           |
| Gulfside Assembly                         | \$ -                | \$ -                | \$ 60,000           | \$ 60,000                 | \$ -                | \$ (60,000)          |
| <b>Total Spending</b>                     | <b>\$ 1,173,564</b> | <b>\$ 1,164,390</b> | <b>\$ 1,232,936</b> | <b>\$ -<br/>\$ 68,546</b> | <b>\$ 1,170,731</b> | <b>\$ (62,205)</b>   |

General Commission on Archives & History  
2025 General Agency Spending Plans  
Distributions & Grants Detail Outside UMC

| Grant / Distribution | Total Proposed Budget 2025 | Current Year Forecast 2024 | Prior Year Actual 2023 |
|----------------------|----------------------------|----------------------------|------------------------|
| None                 |                            |                            |                        |
| Total                | \$0                        | \$0                        | \$0                    |

**The United Methodist Church**  
**Agency Reserve Information Tool**  
**Purpose and Instructions**

| <b>Purpose</b>  |
|---|
| The purpose of this tool is to be an information gathering tool to provide information to the General Council on Finance & Administration regarding the reserves (i.e., Net Assets) held by each agency of the United Methodist Church. |

| <b>Instructions</b>   |
|---|
| Please follow the instructions provided below for each spreadsheet in this workbook. In addition, specific instructions/directions are provided on each worksheet as necessary.   |
| <b>Reserve Summary</b>  |
| <b>Data should not be directly input on the Reserve Summary spreadsheet.</b> All information on this spreadsheet is automatically accumulated from the other spreadsheets as referenced on the Reserve Summary.   |
| <b>A - Non-Liquid Assets</b>  |
| Using the green shaded cells, enter any assets that are not readily convertible to cash (e.g., fixed assets). Asset changes for each year in the quadrennium should be estimated and input into the related "Anticipated Changes in Assets" rows.   |
| <b>B - Temp Restricted Funds</b>  |
| Enter any temporarily restricted assets or Funds into the green shaded cells. List Funds with a value equal or greater than \$50,000 00 <u>separately</u> . Consolidate the funds if the value of each fund is less than \$50,000 each. For each asset, enter the purpose, year received, and year expected to be fully utilized in the related rows. Estimated asset changes for each year in the quadrennium should be estimated and input in the related "Anticipated Changes in Assets" rows.             |
| <b>C - Perm Restricted Funds</b>  |
| Enter any permanently restricted assets or Funds into the green shaded cells. List Funds with a value equal or greater than \$50,000 00 <u>separately</u> . Consolidate the funds if the value of each fund is less than \$50,000 each. For each asset, enter the purpose, year received and year expected to be fully utilized in the related rows. Estimated asset changes for each year in the quadrennium should be estimated and input in the related "Anticipated Changes in Assets" rows.              |
| <b>D - Board Designated Funds</b>   |
| Enter any Board designated assets or Funds into the green shaded cells. List Funds with a value equal or greater than \$50,000 00 <u>separately</u> . Consolidate the funds if the value of each fund is less than \$50,000 each. For each asset, enter the purpose, year designated and year expected to be fully utilized in the related rows. Estimated asset changes for each year should be estimated and input in the related "Anticipated Changes in Assets" (New Designations and use of Funds) rows. |
| <b>E - Unrestricted Funds</b>   |
| Enter funds that are undesignated and unrestricted. In addition, provide any anticipated changes to the fund balances for each year in the related "Anticipated New Board Designations of Assets" row.<br><b>Data should not be directly input</b> on the Forecast and new Budget year on Rows 9 and 16 since there are formulas on these cells.  |

General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Summary

Summary of Net Assets / Reserves

| Type of Reserve   | Actual<br>2023 | Budget<br>2024 | Forecast<br>2024 | Budget<br>2025 |
|---|----------------|----------------|------------------|----------------|
| <b>Total Net Assets</b>   | \$ 1,784,538   | \$ 1,349,715   | \$ 1,443,132     | \$ 1,453,802   |
| <b>Restricted Net Assets</b>                                    |                |                |                  |                |
| Temporarily Restricted Funds - See <b>Worksheet B</b>           | \$ 263,281     | \$ 217,309     | \$ 209,543       | \$ 190,950     |
| Permanently Restricted Funds - See <b>Worksheet C</b>           | \$ 182,868     | \$ 182,867     | \$ 182,868       | \$ 182,868     |
| <b>Total Restricted Net Assets</b>                              | \$ 446,149     | \$ 400,176     | \$ 392,411       | \$ 373,818     |
| <b>Unrestricted Net Assets</b>                                  |                |                |                  |                |
| Unrestricted Designated - See <b>Worksheet D</b>                | \$ 187,085     | \$ 145,014     | \$ 150,196       | \$ 110,546     |
| Unrestricted Undesignated - See <b>Worksheet E</b>              | \$ 1,151,304   | \$ 804,525     | \$ 900,525       | \$ 969,438     |
| <b>Total Unrestricted Net Assets</b>                            | \$ 1,338,389   | \$ 949,539     | \$ 1,050,721     | \$ 1,079,984   |
| Assets not readily convertible to cash - See <b>Worksheet A</b> | \$ 59,944      | \$ 45,279      | \$ 37,236        | \$ 13,736      |
| <b>Available Unrestricted Net Assets</b>                        | \$ 1,278,445   | \$ 904,260     | \$ 1,013,485     | \$ 1,066,248   |
|   |                |                |                  |                |

General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Analysis  
Assets Not Readily Convertible to Cash

Assets Not Readily Convertible to Cash

| Type of Asset (net of depreciation)                     | Actual<br>2023   | Budget<br>2024     | Forecast<br>2024   | Budget<br>2025     |
|---|------------------|--------------------|--------------------|--------------------|
| Fixed Assets  | \$ 59,944        | \$ 45,279          | \$ 37,236          | \$ 13,736          |
| Inventory   | \$ -             | \$ -               | \$ -               | \$ -               |
| Untraded Stock  | \$ -             | \$ -               | \$ -               | \$ -               |
| Real Estate Investments                                 | \$ -             | \$ -               | \$ -               | \$ -               |
| Other - Prepaid Expense and Other Assets                | \$ -             | \$ -               | \$ -               | \$ -               |
| Other - Please describe                                 | \$ -             | \$ -               | \$ -               | \$ -               |
| <b>Total Assets Not Readily Convertible to Cash</b>     | <b>\$ 59,944</b> | <b>\$ 45,279</b>   | <b>\$ 37,236</b>   | <b>\$ 13,736</b>   |
| <b>Change in Assets Not Readily Convertible to Cash</b> |                  | <b>\$ (13,000)</b> | <b>\$ (22,708)</b> | <b>\$ (23,500)</b> |
|   |                  |                    |                    |                    |

| Anticipated Changes in Assets Not Readily<br>Convertible to Cash | Actual<br>2023 | Budget<br>2024     | Forecast<br>2024   | Budget<br>2025     |
|--|----------------|--------------------|--------------------|--------------------|
| Fixed Asset Purchases  | \$ -           | \$ 14,000          | \$ -               | \$ -               |
| Fixed Asset Depreciation   | \$ (15,933)    | \$ (27,000)        | \$ (22,708)        | \$ (23,500)        |
| Other - Inventory - Write down                                   | \$ -           | \$ -               | \$ -               | \$ -               |
| Change in value of Untraded Stock                                | \$ -           | \$ -               | \$ -               | \$ -               |
| Real Estate Investments  | \$ -           |                    |                    |                    |
| Other - Prepaid Expense and Other Assets                         | \$ -           |                    |                    |                    |
| Other - Please Describe  | \$ -           |                    |                    |                    |
| <b>Change in Assets Not Readily Convertible to Cash</b>          |                | <b>\$ (13,000)</b> | <b>\$ (22,708)</b> | <b>\$ (23,500)</b> |
| Check Figures  |                | \$ -               | \$ -               | \$ -               |
|  |                |                    |                    |                    |

General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Analysis  
Temporarily Restricted Funds (Subject to Purpose Restrictions)

|  |                   |                    |                    |                    | Fund Information   |               |                                    |
|--|-------------------|--------------------|--------------------|--------------------|--|---------------|------------------------------------|
| Temporarily Restricted Funds   |                   |                    |                    |                    | Purpose of Assets  | Year Received | Year Expected to be Fully Utilized |
| Type / Restriction of Asset (Agency Specific)                                | Actual 2023       | Budget 2024        | Forecast 2024      | Budget 2025        |  |               |                                    |
| Committee on Latino Church History   | \$ 36,423         | \$ 31,063          | \$ 31,423          | \$ 31,423          |  |               |                                    |
| Sand Creek   | \$ 51,600         | \$ 48,292          | \$ 51,600          | \$ 51,600          |  |               |                                    |
| Ethnic Minority Summit   | \$ 15,000         | \$ 15,000          | \$ 15,000          | \$ 15,000          |  |               |                                    |
| Website Update   | \$ 14,746         | \$ -               | \$ 14,746          | \$ (0)             | Promotion and development of religious, charitable and educational activities that benefit the mission and ministry of the Commission. | 2022          |                                    |
| Hardware & Equipment Upgrade   | \$ 31             | \$ -               | \$ 31              | \$ (1)             |  |               |                                    |
| Server Migration Project   | \$ 8,815          | \$ -               | \$ 8,815           | \$ (0)             |  |               |                                    |
| Data Archiving Project   | \$ 4,882          | \$ -               | \$ 0               | \$ 0               |  |               |                                    |
| History People of Color  | \$ 15,000         | \$ 15,000          | \$ 15,000          | \$ 15,000          |  |               |                                    |
| Mary & Homer Calkin Preservation Fund  | \$ 25,909         | \$ 1,737           | \$ 25,909          | \$ 25,909          |  |               |                                    |
| Accumulated Earnings - A&H Endowment & Other funds                           | \$ 17,906         | \$ 35,425          | \$ 35,065          | \$ 40,065          | George Ruck Trust; Maser Publication; UMC Foundation Endowment   |               |                                    |
| Kurt & Rebecca Boggan  | \$ 12,971         | \$ 10,792          | \$ 11,956          | \$ 11,956          |  |               |                                    |
| Gulfside Assembly  | \$ 60,000         | \$ 60,000          | \$ -               | \$ -               |  |               |                                    |
| <b>Total Temporarily Restricted Net Assets</b>                               | <b>\$ 263,281</b> | <b>\$ 217,309</b>  | <b>\$ 209,543</b>  | <b>\$ 190,950</b>  |  |               |                                    |
| <b>Change in Temporarily Restricted Net Assets</b>                           |                   | <b>\$ (37,073)</b> | <b>\$ (53,738)</b> | <b>\$ (18,593)</b> |  |               |                                    |
| <b>Anticipated Changes in Net Assets:</b>                                    |                   |                    |                    |                    |  |               |                                    |
| <b>Anticipated New Funds / Gifts:</b>  |                   |                    |                    |                    |  |               |                                    |
| Committee on Latino Church History   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Sand Creek   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Ethnic Minority Summit   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Website Update   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Hardware & Equipment Upgrade   |                   |                    |                    |                    |  |               |                                    |
| Server Migration Project   |                   |                    |                    |                    |  |               |                                    |
| Data Archiving Project   |                   |                    |                    |                    |  |               |                                    |
| History People of Color  |                   |                    |                    |                    |  |               |                                    |
| Mary & Homer Calkin Preservation Fund  |                   |                    |                    |                    |  |               |                                    |
| Accumulated Earnings - A&H Endowment & Other                                 |                   |                    | \$ -               | \$ -               |  |               |                                    |
| Kurt & Rebecca Boggan  | \$ -              | \$ -               | \$ 485             | \$ -               |  |               |                                    |
| Gulfside Assembly  |                   | \$ -               | \$ -               |                    |  |               |                                    |
| <b>Anticipated Investment Return on Assets (Investment Gains and Losses)</b> |                   |                    |                    |                    |  |               |                                    |
| Committee on Latino Church History   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Sand Creek   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Ethnic Minority Summit   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Website Update   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Hardware & Equipment Upgrade   |                   |                    |                    | \$ -               |  |               |                                    |
| Server Migration Project   |                   |                    |                    | \$ -               |  |               |                                    |
| Data Archiving Project   |                   |                    |                    | \$ -               |  |               |                                    |
| History People of Color  |                   |                    |                    |                    |  |               |                                    |
| Mary & Homer Calkin Preservation Fund  |                   |                    |                    |                    |  |               |                                    |
| Accumulated Earnings - A&H Endowment & Other                                 |                   | \$ 5,000           | \$ 17,159          | \$ 5,000           |  |               |                                    |
| Kurt & Rebecca Boggan  | \$ -              | \$ -               |                    | \$ -               |  |               |                                    |
| Gulfside Assembly  |                   |                    |                    |                    |  |               |                                    |
| <b>Anticipated Use of Funds:</b>   |                   |                    |                    |                    |  |               |                                    |
| Committee on Latino Church History   | \$ -              | \$ -               | \$ (5,000)         | \$ -               |  |               |                                    |
| Sand Creek   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Ethnic Minority Summit   | \$ -              | \$ -               | \$ -               | \$ -               |  |               |                                    |
| Website Update   | \$ -              | \$ (26,933)        | \$ -               | \$ (14,746)        |  |               |                                    |
| Hardware & Equipment Upgrade   |                   | \$ (7,140)         | \$ -               | \$ (32)            |  |               |                                    |
| Server Migration Project   |                   |                    | \$ -               | \$ (8,815)         |  |               |                                    |
| Data Archiving Project   |                   | \$ (8,000)         | \$ (4,882)         | \$ -               |  |               |                                    |
| History People of Color  |                   |                    | \$ -               | \$ -               |  |               |                                    |
| Mary & Homer Calkin Preservation Fund  |                   |                    | \$ -               | \$ -               |  |               |                                    |
| Accumulated Earnings - A&H Endowment & Other                                 |                   |                    | \$ -               | \$ -               |  |               |                                    |
| Kurt & Rebecca Boggan  | \$ -              | \$ -               | \$ (1,500)         | \$ -               |  |               |                                    |
| Gulfside Assembly  |                   |                    | \$ (60,000)        |                    |  |               |                                    |
| <b>Change in Temporarily Restricted Net Assets</b>                           |                   | <b>\$ (37,073)</b> | <b>\$ (53,738)</b> | <b>\$ (18,593)</b> |  |               |                                    |
| Check Figures  |                   | \$ -               | \$ -               | \$ -               |  |               |                                    |



General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Analysis  
Permanently Restricted Funds (Endowments)

|   |             |             |               |             | Fund Information  |               |
|---|-------------|-------------|---------------|-------------|-------------------|---------------|
| Permanently Restricted Funds                  |             |             |               |             | Purpose of Assets | Year Received |
| Type / Restriction of Asset (Agency Specific) | Actual 2023 | Budget 2024 | Forecast 2024 | Budget 2025 |                   |               |
| GCAH Endowment                                | \$ 182,868  | \$ 182,867  | \$ 182,868    | \$ 182,868  |                   |               |
| Fund 2 - Please Describe                      |             |             | \$ -          | \$ -        |                   |               |
| Fund 3 - Please Describe                      |             |             | \$ -          | \$ -        |                   |               |
| Fund 4 - Please Describe                      |             |             | \$ -          | \$ -        |                   |               |
| Add Additional Lines as Necessary             |             |             | \$ -          | \$ -        |                   |               |
| Total Permanently Restricted Net Assets       | \$ 182,868  | \$ 182,867  | \$ 182,868    | \$ 182,868  |                   |               |
| Change in Permanently Restricted Net Assets   |             | \$ -        | \$ -          | \$ -        |                   |               |

|   |      |      |      |      |  |  |
|---|------|------|------|------|--|--|
| Anticipated Changes in Net Assets:  |      |      |      |      |  |  |
| Anticipated New Funds / Gifts:  |      |      |      |      |  |  |
| GCAH Endowment  |      | \$ - | \$ - | \$ - |  |  |
| Fund 2 - Please Describe  |      | \$ - | \$ - | \$ - |  |  |
| Fund 3 - Please Describe  |      | \$ - | \$ - | \$ - |  |  |
| Fund 4 - Please Describe  |      | \$ - | \$ - | \$ - |  |  |
| Add Additional Lines as Necessary   |      | \$ - | \$ - | \$ - |  |  |
| Anticipated Investment Return on Assets (Appropriations, Investment Gains and Losses) |      |      |      |      |  |  |
| GCAH Endowment  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 2 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 3 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 4 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Add Additional Lines as Necessary   | \$ - | \$ - | \$ - | \$ - |  |  |
| Anticipated Use of Funds:   |      |      |      |      |  |  |
| GCAH Endowment  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 2 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 3 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Fund 4 - Please Describe  | \$ - | \$ - | \$ - | \$ - |  |  |
| Add Additional Lines as Necessary   | \$ - | \$ - | \$ - | \$ - |  |  |
| Change in Permanently Restricted Net Assets   |      | \$ - | \$ - | \$ - |  |  |
| Check Figure  |      | \$ - | \$ - | \$ - |  |  |

General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Analysis  
Board Designated Funds

|   |                   |                    |                    |                    | Designation Information |                           |                                    |
|---|-------------------|--------------------|--------------------|--------------------|-------------------------|---------------------------|------------------------------------|
| Board Designated Funds                  |                   |                    |                    |                    | Purpose of Funds        | Year Initially Designated | Year Expected to be Fully Utilized |
| Fund Category                           | Actual 2023       | Budget 2024        | Forecast 2024      | Budget 2025        |                         |                           |                                    |
| AAMHC Bobby McClain Grants              | \$ 60,000         | \$ 30,000          | \$ 30,000          | \$ -               |                         |                           |                                    |
| Ethnic History Fund                     | \$ 9,000          | \$ 9,000           | \$ 9,000           | \$ 9,000           |                         |                           |                                    |
| Women's History Fund                    | \$ 8,600          | \$ 7,800           | \$ 8,100           | \$ 7,600           |                         |                           |                                    |
| Josephine Forman Fund                   | \$ 70,000         | \$ 60,849          | \$ 60,000          | \$ 50,000          |                         |                           |                                    |
| A&H quasi-endowment                     | \$ 36,773         | \$ 35,026          | \$ 40,184          | \$ 40,834          |                         |                           |                                    |
| John Ness Fund                          | \$ 2,712          | \$ 2,339           | \$ 2,912           | \$ 3,112           |                         |                           |                                    |
| Designation 7 - Please Describe         | \$ -              | \$ -               | \$ -               | \$ -               |                         |                           |                                    |
| Designation 8- Please Describe          | \$ -              | \$ -               | \$ -               | \$ -               |                         |                           |                                    |
| Designation 9 - Please Describe         | \$ -              | \$ -               | \$ -               | \$ -               |                         |                           |                                    |
| Designation 10- Please Describe         | \$ -              | \$ -               | \$ -               | \$ -               |                         |                           |                                    |
| Add Additional Lines as Necessary       | \$ -              | \$ -               | \$ -               | \$ -               |                         |                           |                                    |
| <b>Total Board Designated</b>           | <b>\$ 187,085</b> | <b>\$ 145,014</b>  | <b>\$ 150,196</b>  | <b>\$ 110,546</b>  |                         |                           |                                    |
| <b>Change In Board Designated Funds</b> |                   | <b>\$ (39,605)</b> | <b>\$ (36,889)</b> | <b>\$ (39,650)</b> |                         |                           |                                    |

|  |   |                    |                    |      |  |  |  |
|--|---|--------------------|--------------------|------|--|--|--|
| <b>Anticipated Changes in Board Designated</b> | <i>Enter New Designations as positive numbers</i> |                    |                    |      |  |  |  |
| <b>Anticipated New Designations</b>            |   |                    |                    |      |  |  |  |
| AAMHC Bobby McClain Grants                     | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Ethnic History Fund                            | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Women's History Fund                           | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Josephine Forman Fund                          | \$ 425  | \$ -               | \$ -               | \$ - |  |  |  |
| A&H quasi-endowment                            | \$ 370  | \$ 3,411           | \$ 650             | \$ - |  |  |  |
| John Ness Fund                                 | \$ 100  | \$ 200             | \$ 200             | \$ - |  |  |  |
| Designation 7 - Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 8- Please Describe                 | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 9 - Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 10- Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Add Additional Lines as Necessary              | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| <b>Total New Designations</b>                  | <b>\$ 895</b>                                     | <b>\$ 3,611</b>    | <b>\$ 850</b>      |      |  |  |  |
| <b>Anticipated Use of Funds:</b>               | <i>Enter Use of Funds as negative numbers</i>     |                    |                    |      |  |  |  |
| AAMHC Bobby McClain Grants                     | \$ (30,000)                                       | \$ (30,000)        | \$ (30,000)        | \$ - |  |  |  |
| Ethnic History Fund                            | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Women's History Fund                           | \$ (500)  | \$ (500)           | \$ (500)           | \$ - |  |  |  |
| Josephine Forman Fund                          | \$ (10,000)                                       | \$ (10,000)        | \$ (10,000)        | \$ - |  |  |  |
| A&H quasi-endowment                            | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| John Ness Fund                                 | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 7 - Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 8- Please Describe                 | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 9 - Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Designation 10- Please Describe                | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| Add Additional Lines as Necessary              | \$ -  | \$ -               | \$ -               | \$ - |  |  |  |
| <b>Total Use of Funds</b>                      | <b>\$ (40,500)</b>                                | <b>\$ (40,500)</b> | <b>\$ (40,500)</b> |      |  |  |  |
| <b>Change in Board Designated Funds</b>        | <b>\$ (39,605)</b>                                | <b>\$ (36,889)</b> | <b>\$ (39,650)</b> |      |  |  |  |
| Check Figure                                   | \$ -  | \$ -               | \$ -               |      |  |  |  |

General Commission on Archives & History  
Reserve (Net Asset) Analysis  
Spending Plan Forms - Reserve Analysis  
Unrestricted (Undesignated) Funds

Undesignated Unrestricted Funds

| Fund Category                                    | Actual<br>2023 | Budget<br>2024 | Forecast<br>2024 | Budget<br>2025 |
|--|----------------|----------------|------------------|----------------|
| Unrestricted (Undesignated) Funds                | \$ 1,151,304   | \$ 804,525     | \$ 900,525       | \$ 969,438     |
| Change in Unrestricted Funds-Increase/(Decrease) |                | \$ (254,152)   | \$ (250,779)     | \$ 68,913      |
|  |                |                |                  |                |

|  |  |              |              |           |
|--|--|--------------|--------------|-----------|
| <b>Anticipated Changes in Net Assets:</b>    |  |              |              |           |
| Anticipated New Board Designations of Assets |  | \$ -         | \$ -         | \$ -      |
| Increase / (Use) of Unrestricted Net Assets  |  | \$ (254,152) | \$ (250,779) | \$ 68,913 |
| Change in Unrestricted Funds                 |  | \$ (254,152) | \$ (250,779) | \$ 68,913 |
| Check Figure                                 |  | \$ -         | \$ -         | \$ -      |
|  |  |              |              |           |