

ANNUAL CONFERENCES & AFFILIATED ORGANIZATIONS

We currently offer more than 45 services to help provide administrative solutions for Annual Conference personnel.

SERVICES INCLUDE

- Communications & Marketing
- External Relations
- Human Resources
- Audio-Visual and Information

Technology

• Travel and Meeting Planning

COMMUNICATIONS & MARKETING SERVICES

- Communications Audits & Long-Term Strategy Planning
- Graphic Design Services
- Comprehensive Rebranding
- Local Church Website Building
- Ministry Promotional Video Consultations

EXTERNAL RELATIONS SERVICES

Cultivate and Secure Ministry Partners

HUMAN RESOURCES SERVICES

- Recruiting Assistance
- HR General Support
 - Day-to-day Operation Assistance
- Compliance Assessment
 - Employee Documents
 - Employee Classification
 - I-9 Form Review
- Policy Manual Development/Review
- HR Trainings

TECHNOLOGY SERVICES

- Remote Support
 - Toll Free Phone/Email Support
 - 24/7 on-call availability
- Equipment Sales
 - Desktops and Laptops
 - Servers
 - Network
- Audio/Video Equipment
- Communications
 - Hosted Phone System
 - Office 365 / G Suite Software
- Backup and Recovery
 - Servers
 - Desktops and Laptops
 - Office 365 / G Suite
- Security Services
 - Malware/Anti-Virus Software
 - Web Filtering
 - Email Security
 - Security Awareness Training
- IT Hosting / Cloud Servers
- A/V and Technology Consulting
 - Audio Visual Assessments
 - Computer / Network Assessments
- ERP/Financial Software
 - Hosted Great Plains
 - Jet Reports/Management Reporter Support

TRAVEL AND MEETING PLANNING SERVICES

- Comprehensive Meeting Planning
- Hybrid and Virtual Meeting Planning
- Online Registration

CONTACT US:

Ministry Support for Annual Conferences Contact GCFA today at <u>866-367-4232</u> or <u>ConnectionalRelations@gcfa.org</u>



GCFA's Denominational Roles and Responsibilities

Your Apportionment Dollars at Work

According to The Book of Discipline, "General agencies are important to our common vision, mission, and ministry" (¶ 701.2). The General Council on Finance and Administration (GCFA) was created by General Conference to fulfill many duties including:





Coordinating and administering financial resources and policies



Reviewing General Agency annual budgets and performing audits



Submitting a quadrennial budget to General Conference



Safeguarding the legal interests and rights of The United Methodist Church



Maintaining a group tax exemption for United Methodist entities



Providing administrative resources to enable the fulfillment of the Church's mission



Gathering and maintaining data and statistics relevant to the denomination



Supporting the Episcopacy through administrative support



Providing an insurance program to service the needs of the Church.



Providing Solutions, Sustaining Ministry

UMC Support is GCFA's Ministry Support Services division. We offer high quality, affordable services for your ministry to help you reduce your overhead administrative expenses. Our goal is to help you keep more dollars and resources in your ministry so together we can make disciples of Jesus Christ for the transformation of the world. If your ministry needs administrative services, please contact our Connectional Relations team at ConnectionalRelations@gcfa.org.

- Communications and Marketing
- Copyright Consulting
- **Human Resources**
- Information Technology
 Travel and Meeting Planning



Connectional Relations
866-367-4232
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