# GENERAL BOARD OF DISCIPLESHIP OF THE UNITED METHODIST CHURCH d/b/a DISCIPLESHIP MINISTRIES

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES

As of and for the Years Ended December 31, 2017 and 2016

And Report of Independent Auditor



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## **Report of Independent Auditor**

The Board of Directors of the General Board of Discipleship of The United Methodist Church

The Committee on Audit and Review of the General Council on Finance and Administration of The United Methodist Church

We have audited the accompanying consolidated financial statements of the General Board of Discipleship of the United Methodist Church d/b/a Discipleship Ministries (the "Board"), which comprise the consolidated statements of financial position as of December 31, 2017 and 2016, the related consolidated statements of activities and cash flows for the years then ended December 31, 2017 and 2016, and the related statement of functional expenses for the year ended December 31, 2017, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of the General Board of Discipleship of the United Methodist Church d/b/a Discipleship Ministries as of December 31, 2017 and 2016 and the changes in its consolidated net assets and cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

## **Changes in Financial Statement Presentation**

As discussed in Note 1, the General Board of Discipleship of the United Methodist Church d/b/a Discipleship Ministries adopted Accounting Standards Update ("ASU") 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The ASU has been applied retrospectively to all periods presented with the exception of the statement of functional revenue and expenses and the disclosure of liquidity and availability of resources, which have been implemented prospectively as allowed under the provisions of ASU 2016-14. Our opinion is not modified with respect to this matter.

#### Other Matters

## Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The other information included in Schedules 1 through 3, on pages 26 through 28 is presented for purposes of additional analysis and is not a required part of the consolidated financial statements.

Schedules 1 and 2 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Schedule 3 has not been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Charlotte, North Carolina July 18, 2018

Cherry Bekaert LLP

## CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2017 AND 2016

				2017						2016		
		Consolidating						Consolidating	g Info	rmation		
		Board of		The Upper	C	onsolidated		Board of		The Upper	C	onsolidated
		Discipleship		Room		Total		Discipleship		Room		Total
ASSETS	_		_				_		_			
Cash and cash equivalents	\$	35,019	\$	372,352	\$	407,371	\$	47,874	\$	86,271	\$	134,145
Due (to) from GCFA short-term pooled investment fund		1,147,136		322,684		1,469,820		(395,385)		1,201,802		806,417
Accrued World Service Income		2,276,678		-		2,276,678		2,135,149		-		2,135,149
Accrued World Service Income - Strengthening the Black Church		128,213		-		128,213		119,062		-		119,062
Accrued World Service Income - Native American Comprehensive Plan		69,627		-		69,627		64,658		-		64,658
Investments		5,375,815		22,069,021		27,444,836		7,700,305		20,113,227		27,813,532
Funds held by outside trustees for the benefit of the Board		790,542		4,354		794,896		718,262		4,165		722,427
Accounts receivable, net		256,355		938,175		1,194,530		567,844		788,595		1,356,439
Accrued income receivable		80,655		52,413		133,068		78,742		33,583		112,325
Inventories		226,579		996,671		1,223,250		250,272		1,157,526		1,407,798
Prepaid expenses and other assets		389,661		254,006		643,667		134,651		265,637		400,288
Property, buildings, and equipment, net		1,064,554		3,560,283		4,624,837		1,339,116		3,769,972		5,109,088
Total Assets	\$	11,840,834	\$	28,569,959	\$	40,410,793	\$	12,760,550	\$	27,420,778	\$	40,181,328
LIABILITIES AND NET ASSETS				_		_						
Liabilities:												
Accounts payable and accrued expenses	\$	769,344	\$	662,142	\$	1,431,486	\$	477,885	\$	775,275	\$	1,253,160
Custodial funds payable		191,794		-		191,794		207,798		-		207,798
Accrued royalties		20,866		68,413		89,279		26,201		79,886		106,087
Deferred income		26,460		2,891,319		2,917,779		15,460		3,312,135		3,327,595
Total Liabilities		1,008,464		3,621,874		4,630,338		727,344		4,167,296		4,894,640
Net Assets:												
Without Donor Restrictions:												
Invested in property, buildings, and equipment		1,064,554		3,560,283		4,624,837		1,339,116		3,769,972		5,109,088
Board-designated		1,748,784		1,070,538		2,819,322		1,905,033		1,104,996		3,010,029
Undesignated		3,394,521		19,401,441		22,795,962		3,822,819		17,519,928		21,342,747
Total without Donor Restrictions		6,207,859		24,032,262		30,240,121		7,066,968		22,394,896		29,461,864
With Donor Restrictions:												
Subject to purpose restrictions		1,761,574		233,856		1,995,430		1,660,771		195,533		1,856,304
Subject to passage of time		68,480		-		68,480		319,700		-		319,700
Endowments		2,794,457		681,967		3,476,424		2,985,767		663,053		3,648,820
Total with Donor Restrictions		4,624,511		915,823		5,540,334		4,966,238		858,586		5,824,824
Total Net Assets		10,832,370		24,948,085		35,780,455		12,033,206		23,253,482		35,286,688
Total Liabilities and Net Assets	\$	11,840,834	\$	28,569,959	\$	40,410,793	\$	12,760,550	\$	27,420,778	\$	40,181,328

## **CONSOLIDATED STATEMENT OF ACTIVITIES**

YEAR ENDED DECEMBER 31, 2017 (WITH COMPARATIVE TOTALS FOR 2016)

				Co	nsolidating Informat	ion			
	Е	Board of Discipleship			The Upper Room			2017	2016
	Without Donor	With Donor		Without Donor	With Donor			Consolidated	Consolidated
	Restrictions	Restrictions	Total	Restrictions	Restrictions	Total	Eliminations	Total	Total
Revenues:									
Sales of literature	\$ 291,019	\$ -	\$ 291,019	\$ 12,277,050	\$ -	\$ 12,277,050	\$ -	\$ 12,568,069	\$ 13,614,224
Cost of goods sold	(194,410)	-	(194,410)	(2,464,716)		(2,464,716)		(2,659,126)	(2,826,218)
Net Sales	96,609	-	96,609	9,812,334	-	9,812,334	-	9,908,943	10,788,006
Allocations through the GCFA:									
World Service	7,995,950	-	7,995,950	-	-	-	-	7,995,950	7,870,862
National Hispanic Plan	-	-	-	-	-	-	-	-	75,000
Native American Comprehensive Plan (NACP)	-	245,541	245,541	-	-	-	-	245,541	241,900
Strengthening the Black Church (SBC21)	-	452,145	452,145	-	-	-	-	452,145	445,440
Youth Service Fund	41,359	-	41,359	-	-	-	-	41,359	43,231
Registration fees/special projects	285,846	255,159	541,005	360,459	377,038	737,497	-	1,278,502	1,275,241
Grants and contributions	180,466	37,316	217,782	567,505	140,549	708,054	-	925,836	2,204,545
Reimbursements from related organizations	286,403	-	286,403	32,374	-	32,374	-	318,777	348,818
Rental income	151,969	-	151,969	137,583	-	137,583	-	289,552	218,414
Other income	2,234,489	173,390	2,407,879	453,072	189	453,261	(2,589,982)	271,158	25,381
Benefit Trust distribution	959,984	-	959,984	695,161	-	695,161	-	1,655,145	2,008,091
Services received from GCFA	28,766	-	28,766	-	-	-	-	28,766	27,624
Investment return from GCFA short-term pooled									
investment fund	13,439	-	13,439	64,117	-	64,117	-	77,556	94,900
Investment return, net	771,682	403,828	1,175,510	3,407,206	48,588	3,455,794	-	4,631,304	2,215,241
Adjustment for return of funds for digitalization	350,000	-	350,000	(350,000)	-	(350,000)	-	-	-
Net assets with donor restrictions released from restrictions	1,909,106	(1,909,106)		509,127	(509,127)				<u>-</u>
Total Revenues	15,306,068	(341,727)	14,964,341	15,688,938	57,237	15,746,175	(2,589,982)	28,120,534	27,882,694
Expenses:									
Program Services:									
Annual/General Conference Relations	2,876,563	-	2,876,563	-	-	-	-	2,876,563	1,046,759
Existing Churches	3,597,762	-	3,597,762	-	-	-	-	3,597,762	3,506,135
Young People's Ministries	1,443,976	-	1,443,976	-	-	-	-	1,443,976	1,501,765
New Church Starts	1,817,536	-	1,817,536	-	-	-	-	1,817,536	2,056,469
Discipleship Resources International	824,389	-	824,389	-	-	-	-	824,389	609,601
Strengthening the Black Church (SBC21)	649,923	-	649,923	-	-	-	-	649,923	586,728
Native American Comprehensive Plan (NACP)	295,015	-	295,015	-	-	-	-	295,015	304,597
Discipleship Resources	254,382	-	254,382	-	-	-	-	254,382	228,897
The Upper Room				11,357,647		11,357,647		11,357,647	12,457,517
Total Program Services	11,759,546	-	11,759,546	11,357,647	-	11,357,647	-	23,117,193	22,298,468
Support Services:									
Management and General	4,058,346	-	4,058,346	2,344,055	-	2,344,055	(2,589,982)	3,812,419	7,120,300
Fundraising	347,285	-	347,285	349,870	-	349,870		697,155	-
Total Support Services	4,405,631	-	4,405,631	2,693,925	-	2,693,925	(2,589,982)	4,509,574	7,120,300
Total Expenses	16,165,177	-	16,165,177	14,051,572		14,051,572	(2,589,982)	27,626,767	29,418,768
Changes in net assets	(859,109)	(341,727)	(1,200,836)	1,637,366	57,237	1,694,603		493,767	(1,536,074)
Net assets, beginning of year	7,066,968	4,966,238	12,033,206	22,394,896	858,586	23,253,482	-	493,767 35,286,688	36,822,762
Net assets, end of year	\$ 6,207,859	\$ 4,624,511	\$ 10,832,370	\$ 24,032,262	\$ 915,823	\$ 24,948,085	\$ -	\$ 35,780,455	\$ 35,286,688

## **CONSOLIDATED STATEMENT OF ACTIVITIES**

## YEAR ENDED DECEMBER 31, 2016

								Consolidatin	g Informa	tion					
	•		Board of D	iscipleship	)				The Up	per Room				2016	
	Without	Donor	With D	Onor			Wi	thout Donor	With	Donor	-			Coi	nsolidated
	Restric	tions	Restric	ctions	To	tal	R	estrictions	Rest	rictions	Total	Eliminati	ons		Total
Revenues:											-				
Sales of literature	\$	299,207	\$	-	\$	299,207	\$	13,315,017	\$	-	\$ 13,315,017	\$	-	\$	13,614,224
Cost of goods sold		180,962)		-		(180,962)		(2,645,256)		-	 (2,645,256)				(2,826,218)
Net Sales		118,245		-		118,245		10,669,761		-	10,669,761				10,788,006
Allocations through the GCFA:															
World Service	7,	870,862		-	7	,870,862		-		-	-		-		7,870,862
National Hispanic Plan		-		75,000		75,000		-		-	-		-		75,000
Native American Comprehensive Plan		-		241,900		241,900		-		-	-		-		241,900
Strengthening the Black Church		-		445,440		445,440		-		-	-		-		445,440
Youth Service Fund		12,969		30,262		43,231		-		-	_		-		43,231
Registration fees/special projects		228,098		189,724		417,822		857,038		381	857,419		-		1,275,241
Grants and contributions		158,385	1.	,256,649	1	,415,034		669,656		119,855	789,511		-		2,204,545
Reimbursements from related organizations		316,444		-		316,444		32,374		-	32,374		_		348,818
Rental income		125,184		_		125,184		93,230		_	93,230		_		218,414
Other income		495.986		39,773	2	2,535,759		495,726		_	495,726	(3.00	06,104)		25,381
Benefit Trust distribution		164,693		-		,164,693		843,398		_	843,398	(0,00	-		2,008,091
Services received from GCFA	•	27,624		_	•	27,624		-		_			_		27,624
Investment return from GCFA short-term pooled		21,024				21,024									27,024
investment fund		94,900		_		94,900		_		_	_		_		94,900
Investment return, net		482,359		306,913		789,272		1,403,142		22,827	1,425,969		-		2,215,241
Adjustment for administrative services agreement		000,000)		300,313	/3	3,000,000)		3,000,000		22,021	3,000,000				2,210,241
Net assets with donor restrictions released from restrictions	•	519,115	(1	,519,115)	(3	,,000,000)		137,229		(137,229)	3,000,000		-		-
						<del></del>					 		<del></del> -		
Total Revenues	11,	614,864	1	,066,546	12	2,681,410		18,201,554		5,834	 18,207,388	(3,00	06,104)		27,882,694
Expenses:															
Program Services:															
Annual/General Conference Relations	1,	046,759		-	1	,046,759		-		-	-		-		1,046,759
Existing Churches	3	506,135		-	3	,506,135		-		-	-		-		3,506,135
Young People's Ministries	1,	501,765		-	1	,501,765		-		-	-		-		1,501,765
New Church Starts	2	056,469		-	2	2,056,469		-		-	-		-		2,056,469
Discipleship Resources International		609,601		-		609,601		-		-	-		-		609,601
Strengthening the Black Church (SBC21)		586,728		-		586,728		-		-	-		-		586,728
Native American Comprehensive Plan (NACP)		304,597		-		304,597		-		-	-		-		304,597
Discipleship Resources		228,897		-		228,897		-		-	-		-		228,897
The Upper Room		-		-		-		12,457,517		_	12,457,517				12,457,517
Total Program Services	9.	840,951			9	,840,951		12,457,517		_	12,457,517				22,298,468
Support Services:	•					,,		, - ,-			, - ,-				, ,
Management and General	7	120,300		_	7	,120,300		3,006,104		_	3,006,104	(3.00	06,104)		7,120,300
Total Expenses		961,251	-			5,961,251		15,463,621			 15,463,621		06,104)		29,418,768
•												(3,00	00,104)		
Changes in net assets		346,387)		,066,546		,279,841)		2,737,933		5,834	2,743,767		-		(1,536,074)
Net assets, beginning of year	12	413,355	3	,899,692	16	3,313,047		19,656,963		852,752	 20,509,715				36,822,762
Net assets, end of year	\$ 7,	066,968	\$ 4	,966,238	\$ 12	2,033,206	\$	22,394,896	\$	858,586	\$ 23,253,482	\$		\$	35,286,688
													=		

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2017

					Program							Supportir	ng Services				
				Board of D	iscipleship				Upper Room		Board of D	iscipleship	Upper	Room			
	Annual/ General Conference Relations	Existing Churches	Young People's Ministries	New Church Starts	Discipleship Resources International	Strengthening the Black Church - 21st Century	Native American Comprehensive Plan	Discipleship Resources	UR Program	Total Program Expenses	Management and General	Fundraising	Management and General	Fundraising	Total Supporting Services Expenses	Eliminations	Consolidated Total
Expenses:																	
Grant distribution	\$ 70,434	\$ 243,262	\$ 133,346	\$ 247,288	\$ -	\$ -	\$ 5,945	\$ 3,939	\$ 215,551	\$ 919,765	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 919,765
Programs and projects	168,923	467,672	132,498	108,013	264,917	404,765	54,757	-	879,392	2,480,937	20	-	11	-	31	(11)	2,480,957
Personnel expenses	1,271,931	2,614,591	874,510	1,174,988	440,918	222,440	169,397	206,468	5,473,075	12,448,318	2,060,459	285,245	1,072,323	217,663	3,635,690	(1,281,482)	14,802,526
Staff travel and expense	138,980	173,690	68,237	221,030	45,570	15,189	17,938	1,185	154,772	836,591	(43,324)	26,716	38,303	-	21,695	(38,303)	819,983
Contractual services	755,717	8,624	96,060	18,463	64,011	-	-	21,641	1,444,126	2,408,642	1,018,494	4,245	532,988	-	1,555,727	(552,309)	3,412,060
Office expenses	153,427	64,786	21,077	29,670	4,096	5,994	17,309	876	441,240	738,475	387,577	25,655	329,666	-	742,898	(329,666)	1,151,707
Fulfillment postage	37,215	8,141	773	3,373	5,406	1,087	1,472	3,916	1,430,357	1,491,740	5,671	273	1,749	-	7,693	(3,713)	1,495,720
Depreciation expense	62,265	524	1,582	-	-	-	-	935	587,982	653,288	291,771	-	194,607	-	486,378	(194,607)	945,059
Meetings	-	-	111,721	(22,043)	-	-	12,685	-	-	102,363	120,431	-	66,557	-	186,988	(66,557)	222,794
Promotional	176,396	-	50	26,604	-	-	13,257	14,946	549,508	780,761	-	-	-	132,207	132,207	-	912,968
Insurance and taxes	-	-	-	-	-	-	-	-	18,576	18,576	159,650	-	88,230	-	247,880	(88,230)	178,226
Miscellaneous	41,275	16,472	4,122	10,150	(529)	448	2,255	476	163,068	237,737	28,831	5,151	19,621	-	53,603	(35,104)	256,236
Administration provided by GCFA											28,766				28,766		28,766
Total Expenses	\$ 2,876,563	\$ 3,597,762	\$ 1,443,976	\$ 1,817,536	\$ 824,389	\$ 649,923	\$ 295,015	\$ 254,382	\$11,357,647	\$23,117,193	\$ 4,058,346	\$ 347,285	\$ 2,344,055	\$ 349,870	\$ 7,099,556	\$ (2,589,982)	\$27,626,767

## CONSOLIDATED STATEMENTS OF CASH FLOWS

YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017	2016
Cash flows from operating activities:		
Change in net assets	\$ 493,767	\$ (1,536,074)
Adjustments to reconcile change in net assets to net cash		
from operating activities:		
Depreciation	945,060	998,888
Net realized gain on investments	(948,787)	(565,317)
Net unrealized gain on investments	(3,682,517)	(1,649,563)
Loss on disposal of equipment	-	3,364
Changes in assets and liabilities:		
Due from GCFA short-term pooled investment fund	(663,403)	1,852,970
Accrued World Service Fund allocation	(141,529)	293,514
Accrued World Service Fund allocation - SBC21	(9,151)	16,094
Accrued World Service Fund allocation - NACP	(4,969)	8,739
Funds held by outside trustees for the benefit of the Board	(72,469)	(713,583)
Accounts receivable, net	161,909	(32,763)
Accrued income receivable	(20,743)	(74,631)
Inventories	184,548	103,330
Prepaid expenses and other assets	(243,379)	(34,048)
Accounts payable and accrued expenses	178,326	(262,093)
Custodial funds payable	(16,004)	(2,119)
Accrued royalties	(16,808)	(42,172)
Deferred income	(409,816)	(149,803)
Net cash flows from operating activities	(4,265,965)	(1,785,267)
Cash flows from investing activities:		
Purchases of property, buildings, and equipment	(460,809)	(164,992)
Proceeds from sale of investments	5,000,000	6,077,953
Proceeds from sale of property, buildings, and equipment	-	2,125
Purchases of investments		(4,077,953)
Net cash flows from investing activities	4,539,191	1,837,133
Net change in cash and cash equivalents	273,226	51,866
Cash and cash equivalents, beginning of year	134,145	82,279
Cash and cash equivalents, end of year	\$ 407,371	\$ 134,145

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 1—Organization and nature of operations

The General Board of Discipleship of the United Methodist Church d/b/a Discipleship Ministries (the "Board") was created to assist the United Methodist conferences, districts, and local churches in their disciple-making ministries. This assistance is provided through program activities and the development and distribution of religious materials and resources. Revenue is derived primarily from allocations received from the World Service Fund (the basic benevolence fund of the United Methodist Church), fees for special programs and projects and from sales of literature to churches, related organizations, and individuals.

The Upper Room is separately incorporated within Discipleship Ministries and is maintained and presented as a separate fund of Discipleship Ministries in accordance with the Book of Discipline. The same Board of Directors represents both Discipleship Ministries and The Upper Room. Strengthening the Black Church for the 21st Century ("SBC21") and the Native American Comprehensive Plan ("NACP") are special initiatives of the United Methodist Church and are both administratively assigned to Discipleship Ministries but have their own advisory committees separate from the Board of Directors.

The accompanying consolidated financial statements present the consolidated accounts of Discipleship Ministries, The Upper Room, and the administratively assigned special initiatives for SBC21 and NACP. All material interdivisional accounts and transactions have been eliminated in consolidation.

#### Note 2—Summary of significant accounting policies

The consolidated financial statements have been prepared using the accrual basis of accounting. The Board's significant accounting policies are described below:

Basis of Presentation – The Board maintains its accounts in accordance with the principles and practices of fund accounting. Fund accounting is the procedure by which resources for various purposes are classified into funds that are in accordance with the activities or objectives of the Board. Separate accounts are maintained for each fund.

For reporting purposes, however, the Board's consolidated financial statements have been prepared to focus on the organization as a whole. Net assets are classified into two net asset categories based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Board and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Board. These net assets may be used at the discretion of Board's management and the board of directors. Board has chosen to provide further classification information about net assets without donor restrictions on the statements of financial position. The sub classifications are as follows:

*Invested in Property, Building, and Equipment* – Represents net assets invested in property, building, and equipment, net of accumulated depreciation.

Board-Designated – Represents resources set aside by the board of directors to be used for specific activities within guidelines established by the board.

*Undesignated* – Represents the cumulative net assets without donor restrictions excluding those net assets invested in property, building, and equipment and designated for specific activities.

Net Assets with Donor Restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Board or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 2—Summary of significant accounting policies (continued)

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue is reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets are reported as reclassifications from net assets with donor restrictions to net assets without donor restrictions.

Unconditional promises to give cash and other assets to the Board are recognized as revenue at their fair values in the period the unconditional promise is received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

Cash and Cash Equivalents – Cash and cash equivalents include cash on hand or on deposit with banks and highly liquid, short-term investments with original maturities of three months or less.

The Board places its cash and cash equivalents on deposit with financial institutions in the United States. The Federal Deposit Insurance Corporation covers \$250,000 for substantially all depository accounts. The Board from time to time may have amounts on deposit in excess of the insured limits. As of December 31, 2017, the Board had one account with \$102,781 in excess of these insured amounts.

Due from GCFA Short-Term Pooled Investment Fund – The amounts presented as due from the General Council on Finance and Administration ("GCFA") short-term pooled investment fund in the accompanying consolidated financial statements represent the Board's portion of the short-term investment portfolio managed by GCFA on behalf of certain agencies and related organizations of the United Methodist Church. The amount due from this fund effectively represents the amount of cash deposits that are available to the Board to be disbursed out of GCFA's centralized cash management system. Since these deposits are legally invested in GCFA's name and not in a separate demand account in the Board's name, they are not classified as cash and cash equivalents, but rather are considered an amount due from GCFA. The short-term investment portfolio includes funds invested in demand deposits, corporate bonds, taxable municipal bonds, mutual funds, and notes from other United Methodist organizations. GCFA allocates interest earned on the portfolio to the participating entities. For the years ended December 31, 2017 and 2016, GCFA allocated \$77,556 and \$94,900 of interest income, respectively, to the Board. While interest income can be earned based on the performance of the pooled investment funds, the Board believes there is little to no risk exposure to losses due to the relationship with GCFA and policy under which the pooled funds are invested. The operating cash requirements of the general agencies are centrally managed by GCFA.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 2—Summary of significant accounting policies (continued)

When an agency has surplus funds, they are invested by GCFA in the short-term pooled investment fund. GCFA allocates interest earned to the agencies invested in the pool based upon their pro-rata share of the pool on a monthly basis. The overall return for the short-term pooled investment fund for the years ended December 31, 2017 and 2016 was 4.38% and 4.13%, respectively. The overall rate of return for each agency may vary due to fluctuating balances throughout the year and the timing of investment gains and losses. The allocation of funds in the short-term investment pool as of December 31, 2017 and 2016 were as follows:

	2017	2016
Texas Methodist Foundation loan fund	25.8%	26.4%
Mutual funds	3.2%	3.0%
Short-term collateralized loan fund	0.5%	0.5%
Fixed income	11.4%	11.7%
Corporate bonds	59.1%	58.2%
United Methodist Development Fund	0.0%	0.2%
	100%	100%

World Service Allocation – Funding for the Board's operations is principally provided by allocations of the World Service Fund received from the General Funds of the United Methodist Church ("Church"), of which \$2,474,518 and \$2,318,869 as of December 31, 2017 and 2016, respectively, was accrued and unpaid. The General Funds of the Church are allocated to the Board based on a four-year budget developed from projections of expected program costs. The Board's continued existence is dependent upon the Church's future support. The Church's future support is dependent upon contributions from its congregations.

Funds Held by Outside Trustees for the Benefit of the Board – These funds are managed by other entities that hold the funds in trust. They are recorded at fair value of the assets held by the third party.

Accounts Receivable – Trade accounts receivable are recorded at the invoiced amount and do not bear interest. The allowance for doubtful accounts is the Board's best estimate of the amount of probable credit losses in the Board's existing accounts receivable. The Board determines the allowance based on historical write-off experience. Account balances are charged off against the allowance after all means of collection have been exhausted and the potential for recovery is considered remote.

Investments – The Board's investments are in third party investment pools presented at net asset value, which approximates the estimated fair value of the Board's share of the respective investment pools. Investment return represents the Board's pro-rata share of interest and dividends and realized and unrealized gains and losses within respective investment pools.

*Inventories* – Inventories of printed literature are valued at the lower of cost (first-in, first-out) or market. Cost is determined based on purchase price or production cost.

Property, Buildings, and Equipment – Property, buildings, and equipment are stated at cost, less accumulated depreciation. The Board capitalizes assets with a cost greater than \$2,500. Depreciation is computed by the straight-line method over the estimated useful lives of the assets, which range from three to fifty years. Upon retirement or disposal of assets, the asset and accumulated depreciation are adjusted accordingly and any gain or loss is reflected in nonoperating results. Maintenance and repairs are charged to expense as incurred; betterments are capitalized.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

#### Note 2—Summary of significant accounting policies (continued)

Functional Expenses – The costs of providing program and other activities have been summarized on a functional basis in the consolidated statements of activities. While most costs have been directly assigned to a functional category, certain joint costs have been allocated among program services and supporting services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

ExpenseMethod of AllocationSalaries and benefitsTime and effortCommunication and web servicesTime and effort

Custodial Funds Payable – The Board holds funds for others, representing investment amounts owned by various organizations but administered by the Board as part of the general investment pool. The Board's responsibilities for these funds are custodial in nature and consist of establishing and monitoring investment policies for these deposits and distributing the income earned or the principal at withdrawal in accordance with the depositor's instructions.

Deferred Income – Subscriptions to *The Upper Room* and other publications are deferred and recognized as income over the term of the related subscription.

Income Taxes – The Board is covered under GCFA's group determination letter from the Internal Revenue Service indicating that it is a nonprofit corporation and, except for taxes pertaining to unrelated business income, is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code (the "Code"). The Board is also exempt from filing a form 990 due to its affiliation with a religious organization as described in Section 509(a) of the Code.

The Board accounts for the effect of any uncertain tax positions based on a *more likely than not* threshold to the recognition of the tax positions being sustained based on the technical merits of the position under examination by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a *cumulative probability assessment* that aggregates the estimated tax liability for all uncertain tax positions. Tax positions for the Board include, but are not limited to, the tax-exempt status and determination of whether income is subject to unrelated business income tax; however, the Board has determined that such tax positions do not result in an uncertainty requiring recognition.

Revenue Concentration – Funding for the Board's operations is significantly provided by apportionments received from the General Funds of the United Methodist Church that are allocated to the Board based on a four-year budget developed from projections of expected program costs. The apportionment accounted for approximately 31% of the Board's total revenue in 2017 and 2016. The Board is dependent upon the Church's future support as well as sales of literature. The Church's future support is dependent upon contributions from its congregations (i.e., congregational participation in the apportionment covenant) as well as sales of literature to those congregations.

Use of Estimates – Management of the Board has made a number of estimates and assumptions relating to the reporting of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting period to prepare these consolidated financial statements in conformity with U.S. generally accepted accounting principles. Actual results could differ from those estimates.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 2—Summary of significant accounting policies (continued)

Services Received from Personnel of an Affiliate – Services received from personnel of an affiliate for which the affiliate does not charge the Board has been measured at the cost recognized by the affiliate in providing those services. The revenue and expense relating to those services received are presented in the related party Note 9 and totaled \$28,766 and \$27,624 for the years ended December 31, 2017 and 2016, respectively.

Financial Instruments – Assets recorded at fair value in the statements of financial position are categorized based on the level of judgment associated with the inputs used to measure their fair value. Level inputs, as defined by Accounting Standards Codification ("ASC") 820, Fair Value Measurements and Disclosures are as follows:

Level 1 – Values are unadjusted quoted prices for identical assets in active markets accessible at the measurement date.

Level 2 – Inputs include quoted prices for similar assets in active markets, quoted prices from those willing to trade in markets that are not active, or other inputs that are observable or can be corroborated by market data for the term of the instrument. Such inputs include market interest rates and volatilities, spreads, and yield curves.

Level 3 – Certain inputs are unobservable (supported by little or no market activity) and significant to the fair value measurement. Unobservable inputs reflect the best estimate of what hypothetical market participants would use to determine a transaction price for the asset or liability at the reporting date.

New Accounting Pronouncement – On August 18, 2016, Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Board has elected early adoption of these new accounting requirements effective in its 2017 consolidated financial statements. The ASU has been applied retrospectively to all periods presented with the exception of the statement of functional expense and the disclosure of liquidity and availability of resources, which have been implemented prospectively as allowed under the provisions of ASU 2016-14.

Future Pronouncements – Revenue Recognition – In May 2014, the FASB issued ASU 2014-09. The amendments in this update create Topic 606, Revenue from Contracts with Customers ("Topic 606"), and supersede the revenue recognition requirements in Topic 605, Revenue Recognition, including most industry-specific revenue recognition guidance throughout the Industry Topics of the Codification. In addition, the amendments supersede the cost guidance in Subtopic 605-35, Revenue Recognition – Construction-Type and Production-Type Contracts, and create new Subtopic 340-40, Other Assets and Deferred Costs – Contracts with Customers. The core principle of Topic 606 is that an entity recognizes revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. In August 2015, the FASB issued ASU 2015-14, which defers the effective date of the ASU 2014-09 one year, making it effective for annual reporting periods beginning after December 15, 2018. The amendments in this update will be effective for the Board's fiscal year 2019 with early adoption permitted in certain circumstances. Management is currently evaluating the impact of this standard on the Board's consolidated financial statements.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 3—Liquidity and availability

The table below represents financial assets available for general expenditures within one year at December 31, 2017:

	В	oard of	•	The Upper		
	Dis	cipleship		Room	C	onsolidated
Financial assets at year end:						_
Cash and cash equivalents	\$	35,019	\$	372,352	\$	407,371
Due from GCFA short-term pooled investment fund		1,147,136		322,684		1,469,820
Accrued World Service		2,276,678		-		2,276,678
Accrued World Service - Strengthening the Black Church		128,213		-		128,213
Accrued World Service - Native American Comprehensive Plan		69,627		-		69,627
Investments		5,375,815		22,069,021		27,444,836
Funds held by outside trustees for the benefit of the Board		790,542		4,354		794,896
Accounts receivable		256,355		938,175		1,194,530
Accrued income receivable		80,655		52,413		133,068
Total financial assets		10,160,040		23,758,999		33,919,039
Less amounts not available to be used for general						
expenditures within one year:						
Board designated		1,748,784		1,070,538		2,819,322
Purpose restrictions including earnings on endowments		3,360,631		234,909		3,595,540
Time restrictions		68,480		-		68,480
Amounts held in perpetuity		1,195,400		680,914		1,876,314
Financial assets not available to be used within one year		6,373,295		1,986,361		8,359,656
Financial assets available to meet general						
expenditures within one year	\$	3,786,745	\$	21,772,638	\$	25,559,383

The Board has certain assets limited to use for donor-restricted purposes, as well as other Board-designated assets that are designated for future capital expenditure, programs, and plant facilities. These assets limited to use, which are more fully described in Notes 10 and 11 are not available for general expenditure within the next year. However, the Board-designated amounts could be made available, if necessary. As part of Board's liquidity management plan, cash in excess of daily requirements are invested in GCFA's short-term pooled investment fund.

#### Note 4—Investments

The investments at December 31, 2017 and 2016 consist of the following:

	20	17		20	016			
	Fair Value		Cost	Fair Value		Cost		
Multiple Asset Fund (Wespath)	\$ 27,444,836	\$	21,676,401	\$ 27,813,532	\$	25,727,614		
	\$ 27,444,836	\$	21,676,401	\$ 27,813,532	\$	25,727,614		

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 4—Investments (continued)

Multiple Asset Fund of Wespath – The investments in Wespath Benefits and Investments ("Wespath") Multiple Asset Fund are a composite of U.S. equity funds (35%), fixed income funds (25.1%), international equity funds (29.7%), inflation protection funds (10%), and multiple asset fund cash (0.2%).

Investment return for the years ended December 31, 2017 and 2016 was as follows:

	2017		 2016
Return on investments: Interest and dividend income	\$		\$ 361
Realized gains on sale of investments Unrealized gains on investments		948,787 3,682,517	 565,317 1,649,563
Net gains on investments		4,631,304	2,214,880
Net investment return	\$	4,631,304	\$ 2,215,241

#### Note 5—Fair value measurement

Required disclosures concerning the estimated fair value of financial instruments are presented below. The estimated fair value amounts have been determined based on the Board's assessment of available market information and appropriate valuation methodologies. The following table summarizes required fair value disclosures and measurements at December 31, 2017 and 2016 for assets and liabilities measured at fair value on a recurring basis under ASC 820, Fair Value Measurements and Disclosures:

	Fair Va	lue Measurement	s at Reporting Dat	e Using
December 31, 2017	Amounts Measured at at Fair Value	Quoted Prices in Active Markets for Identical Instruments (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Funds held by outside trustees for the benefit of the Board:	\$ 794,896	\$ -	\$ -	\$ 794,896
	Fair Va	lue Measurement	s at Reporting Dat	e Using
	Amounts Measured at	Quoted Prices in Active Markets for Identical Instruments	Significant Other Observable Inputs	Significant Unobservable Inputs
December 31, 2016	at Fair Value	(Level 1)	(Level 2)	(Level 3)
Funds held by outside trustees for the benefit of the Board:	\$ 722,427	\$ -	\$ -	\$ 722,427

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

#### Note 5—Fair value measurement (continued)

The following methods and assumptions were used to estimate the fair value of each class of financial instruments:

Funds Held by Outside Trustees for the Benefit of the Board – The fair values of funds held by outside trustees for the benefit of the Board are determined using primarily Level 3 inputs.

The following is a reconciliation of activity for 2017 and 2016 for assets measured at fair value based on significant unobservable information:

	 2017	 2016
Balance, beginning of year	\$ 722,427	\$ -
Change in fair value	104,914	34,283
Sales and redemptions	(32,445)	(25,089)
Purchases	 	713,233
Balance, end of year	\$ 794,896	\$ 722,427

In accordance with ASC Subtopic 820-10, certain investments that are measured at fair value using the net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. All investments may be redeemed without advance notice and there are no limitations as to the frequency of redemptions for any investment pool. The Board has no unfunded commitments to invest in any investment pool.

#### Note 6—Accounts receivable

Accounts receivable at December 31 consist of the following:

Board of		T	he Upper						
Discipleship		Discipleship			Room		Total		
\$	-	\$	1,063,861	\$	1,063,861				
	186,217		-		186,217				
	70,138		-		70,138				
	256,355		1,063,861		1,320,216				
	-		(125,686)		(125,686)				
\$	256,355	\$	938,175	\$	1,194,530				
			2016						
E	Board of	Т	he Upper		_				
Discipleship		Room		Room		ship Room			Total
\$	-	\$	925,910	\$	925,910				
	225,370		-		225,370				
	342,474				342,474				
	342,474 567,844		925,910		342,474 1,493,754				
			925,910 (137,315)						
	\$	Discipleship	Discipleship	Discipleship         Room           \$ 1,063,861           186,217         -           70,138         -           256,355         1,063,861           -         (125,686)           \$ 256,355         \$ 938,175           2016           Board of Discipleship         The Upper Room           \$ 925,910	Board of Discipleship         The Upper Room           \$ - \$ 1,063,861         \$ 1,063,861           \$ 70,138				

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 7—Property, buildings, and equipment

Property, buildings, and equipment at December 31 consist of the following:

			2017		
	Board of		1	The Upper	_
	Di	Discipleship		Room	Total
Land and land improvements	\$	257,318	\$	223,836	\$ 481,154
Buildings and improvements		1,689,404		8,051,805	9,741,209
Furniture, fixtures, and equipment		1,511,834		754,202	2,266,036
		3,458,556		9,029,843	12,488,399
Less accumulated depreciation		(2,394,002)		(5,469,560)	(7,863,562)
	\$	1,064,554	\$	3,560,283	\$ 4,624,837
				2016	
		Board of	1	The Upper	
	Di	scipleship		Room	Total
Land and land improvements	\$	257,318	\$	223,836	\$ 481,154
Buildings and improvements		1,695,536		7,677,611	9,373,147
_ aage aap. e . ee		1,000,000		7,077,011	-,,
Furniture, fixtures, and equipment		1,423,187		750,102	 2,173,289
•					
•		1,423,187		750,102	2,173,289

Depreciation expense was \$945,060 and \$998,888 for 2017 and 2016, respectively. Included in buildings and improvements is the Board's portion of a building jointly owned with the General Board of Higher Education and Ministry ("GBHEM").

Property owned by the Board is presented in Schedule 3.

#### Note 8—Employee benefits

Retirement Benefits – Full-time laypersons and clergy employed by the Board participate in the Retirement Plan for General Agencies (RPGA). This defined contribution plan is administered by Wespath.

The Board makes semi-monthly contributions to each eligible employee's account held by Wespath based on 8% of annual employee compensation. Additionally, the Board matches up to 2% of each employee's compensation to their United Methodist Personal Investment Plan (UMPIP). Total contributions made by the Board for both components during 2017 and 2016 were \$1,067,255 and \$1,130,484, respectively.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 8—Employee benefits (continued)

Health, Life, and Other Employee Benefits – The Board provides health, dental, life, and other employee benefits for its active employees and health, dental, and life benefits to retirees through a group plan which qualifies for treatment as a multi-employer plan under FASB ASC 715, Compensation-Retirement Benefits. Substantially all retired employees are eligible to participate in the Plan if they have attained normal retirement age while in the employ of the Board. The General Agencies of the United Methodist Church Benefit Plan (the "Plan") provides medical, dental, life, and long and short-term disability defined benefits to participants of the general agencies.

The Plan's unfunded accumulated postretirement benefit obligation ("APBO") was approximately \$98,600,000 and \$91,600,000 as of December 31, 2017 and 2016, respectively, and the Plan's unfunded expected postretirement benefit obligation ("EPBO") was approximately \$148,700,000 and \$127,500,000 as of December 31, 2017 and 2016, respectively.

The cost of the benefits is recognized as an expense as premiums are paid. The total cost of benefits for active employees was \$1,706,715 and \$1,725,186 in 2017 and 2016, respectively, and the cost of retired employees was \$442,341 and \$454,457, respectively, exclusive of reimbursement from the General Agency Benefit Trust ("Benefit Trust").

Wespath has transferred certain excess pension assets to the Benefit Trust established by the 1996 General Conference. Annually, the Benefit Trust allows a stated percentage payout, 6% for both 2017 and 2016, of the fair market value of Benefit Trust assets at year-end to be available for distribution in the subsequent year in order to reimburse the participating agencies, through GCFA, for their funding of active and retiree employee benefits. The fair value of the Benefit Trust's assets (not plan assets) was approximately \$165,800,000 and \$149,300,000 as of December 31, 2017 and 2016, respectively. The total amount available for reimbursement in 2017 and 2016 was \$8,957,614 and \$8,822,895, respectively, of which the Board's share, net of retiree health benefits was \$1,655,145 and \$2,008,091, respectively.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 9—Related party transactions

The Board receives a portion of its revenue through apportionments from the General Funds of the United Methodist Church, which are administered by GCFA. In addition, GCFA provides various services to the Board, such as general ledger processing, cash management, and group insurance plan administration. The Board had the following transactions with GCFA and related organizations:

	2017			2016	
Statements of Financial Position:					
Due from GCFA short-term pooled investment fund	\$	1,469,820	\$	806,417	
Accrued World Service Fund allocation		2,276,678		2,135,149	
Accrued World Service Fund allocation - SBC21		128,213		119,062	
Accrued World Service Fund allocation - NACP		69,627		64,658	
Accounts receivable from related organizations		186,217		225,370	
Funds held by outside trustees for the benefit of the Board		794,896		722,427	
Statements of Activities:					
Revenue:					
Net sales - United Methodist Publishing House		458,009		523,456	
Allocations through GCFA		8,037,309		7,989,093	
Allocations through GCFA - SBC21		452,145		445,440	
Allocations through GCFA - NACP		245,541		241,900	
Benefit Trust distribution		1,655,145		2,008,091	
Reimbursements from related organizations		318,777		348,818	
Services received from GCFA		28,766		27,624	
Expenses:					
Group insurance expense		2,149,056		2,179,643	
Administration provided by GCFA		28,766		27,624	

Strengthening the Black Church for the 21st Century ("SBC21") and the Native American Comprehensive Plan ("NACP") are special initiatives separate from the Board, funded by a separate World Service allocation. The Board provides telephone, computer network, mail, and building maintenance services on a service fee basis. The Board provides office space, computer equipment, human resources, accounting, financial reporting, auditing, and budget support services on an in-kind basis. SBC21 and NACP financial information are included and identified in these consolidated financial statements and in Schedule 1 and 2, respectively.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 10—Board-designated net assets

Certain net assets without donor restrictions at December 31, 2017 and 2016 have been designated by the Board of directors for the following purposes:

	2017			2016
Board of Discipleship:				
Board-Designated:				
Capital Expenditures	\$	1,203,983	\$	929,421
International Translation		314,276		343,061
Ethnic Minority Local Church		3,939		213,901
Older Adult Ministries Committee		13,057		29,960
Older Adult Ministries Plan		38,796		45,462
Division on Ministries with Young People Reserve		-		233,327
Division on Ministries with Young People International				
Scholarship Fund		124,715		109,901
Division on Ministries with Young People Racial				
Justice Contingency		50,018		-
Total Board-Designated Net Assets	\$	1,748,784	\$	1,905,033
		2017		2016
The Upper Room:				
Board-Designated:				
Capital Expenditures	\$	681,158	\$	821,469
Emmaus Funding Plan		25,000		25,000
Discover Emmaus Program		-		25,000
Academy Leader Program		50,000		50,000
CTR Program		141,746		70,893
Chaplains		50,000		50,000
International Editions		122,634		62,634
Total Board-Designated Net Assets	\$	1,070,538	\$	1,104,996

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 10—Board-designated net assets (continued)

From time to time, the board may designate other net assets without donor restrictions for specific purposes. The following are descriptions of each board designation:

Capital Expenditures - Funds set aside for maintenance of property, plant, and equipment.

Ethnic Minority Local Church – Funds to be used for Grants for ministry/projects that focus on developing and strengthening the racial ethnic local church for witness and mission. Must be a project of a local United Methodist church or of the United Methodist connectional system and must contribute directly to the mission and ministries of making disciples of Jesus Christ.

International Translation – To provide for the translation of core World Service resources in languages other than English, and in some cases other than Spanish, to support Annual and Central Conference efforts in making disciples of Jesus Christ for the transformation of the world.

Older Adult Ministries Plan and Committee – Older Adult Ministries is founded on the principle that ongoing faith development of midlife and older adults is critical for the transformation of the world. Balance of unspent Older Adult Plan moneys to specifically support programming for Older Adults.

Division on Ministries with Young People Reserve and International Scholarship Fund – The purpose is to provide young people outside of the United States with an educational scholarship to further their education.

Division on Ministries with Young People Racial Justice Contingency Grant – To provide seed-money grants of up to \$2,500 for at least twenty racial justice ministry projects initiated and led by young people to local churches and groups.

Emmaus Gift Fund Programs – From undesignated gifts received in 2016 that were in excess of the needs of programs that receive fund development money. This is designated to be used as a matching gift to encourage donors' giving to the Emmaus International program.

*Discovery Emmaus Program Fund* – From undesignated gifts received in 2016 that were in excess of the needs of programs that receive fund development money. These funds were designated for a new program in 2017 that was fully expended before year end.

Academy Leader Program Fund – From undesignated gifts received in 2016 that was in excess of the needs of programs that receive fund development money. This is designated to be used as a matching gift to encourage donors' giving to the Academy Leadership Endowment.

CTR Program – From undesignated gifts received in 2016 and 2017 that were in excess of the needs of programs that receive fund development money. These funds were designated to be used for funding new yet to be identified program initiatives.

Chaplains Fund – Large undesignated estate gift set aside by Board to use as corpus for interest income for the Chaplains Program.

*International Editions Fund* – Large undesignated estate gift set aside by Board to use as corpus for interest income for the International Program.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 11—Net Assets with donor restrictions

Net assets with donor restrictions at December 31, 2017 and 2016 have been restricted by the donors for the following purpose restrictions:

	2017	2016
Board of Discipleship:		
Subject to purpose restriction:		
Sidney Redmond Trust Fund	\$ -	\$ 80,881
New Church Starts Foundation for Evangelism	63,911	60,726
Legacy of Leadership	96,201	82,005
National Hispanic Plan	520,268	479,563
Native American Comprehensive Plan	234,651	306,982
Strengthening the Black Church for the 21st Century	85,597	115,941
E-Reader Project	401,952	233,468
Korean Partner in Mission	141,501	112,900
Wesley Pilgrimage	217,493	188,305
Total subject to purpose restriction	1,761,574	1,660,771
Subject to passage of time:		
Pledges receivable:		
Legacy of Leadership	18,078	1,000
Native American Comprehensive Plan	102	-
E-Reader Project	40,800	318,700
Wesley Pilgrimage	9,500	
Total subject to the passage of time	68,480	319,700
Endowments:		
Accumulated earnings on the Board endowment fund	1,599,057	1,864,603
The Board endowment fund held in perpetuity	1,195,400	1,121,164
Total endowments	2,794,457	2,985,767
Total net assets with donor restrictions	\$ 4,624,511	\$ 4,966,238

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 11—Net Assets with donor restrictions (continued)

	2017		2016
The Upper Room:			
Subject to purpose restriction:			
Emmaus Funding Plan	\$	87,619	\$ 67,727
Crisis Literature Programs		14,937	28,011
Spiritual Academies Fund		131,300	99,795
Total subject to purpose restriction		233,856	195,533
Endowments:			
Accumulated earnings on the Upper Room endowment fund		1,053	865
Upper Room endowment fund held in perpetuity		680,914	662,188
Total endowments		681,967	663,053
Total net assets with donor restrictions	\$	915,823	\$ 858,586

Net assets with donor restrictions for the years ended December 31, 2017 and 2016 were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	2017		2016
Board of Discipleship:			
Sidney Redmond Trust Fund	\$	80,881	\$ -
New Church Starts Foundation for Evangelism		3,287	1,679
Legacy of Leadership Camp Annual Fund		9,975	12,050
National Hispanic Plan		10,413	25,938
Native American Comprehensive Plan		364,647	304,597
Strengthening the Black Church for the 21st Century		674,993	586,728
E-Reader Project		137,372	67,644
Korean Partner in Mission		9,950	-
Wesley Pilgrimage		52,013	59,687
Watson Fund		-	3,549
Sam Taylor		307,219	369,702
Youth Service Fund		-	35,214
Young People Technology		-	1,782
O'Neal Memorial Fund		30,008	8,283
Stewardship Literature		899	292
Vital Congregations		-	41,970
Solomon Cramer		22,000	-
Church School		205,449	 
Board of Discipleship Total		1,909,106	1,519,115

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 11—Net Assets with donor restrictions (continued)

	 2017	 2016
The Upper Room:	 	
Emmaus Gift Fund	\$ 78,547	\$ 103,966
Crisis Literature Programs	13,803	4,750
Spiritual Academies Fund	38,805	28,513
Academy Registrations	 377,972	
The Upper Room Total	 509,127	137,229
Total Releases from Restriction	\$ 2,418,233	\$ 1,656,344

#### Note 12—Endowment

The Board's endowment consists of individual donor-restricted funds established for a variety of purposes. As required by Generally Accepted Accounting Principles (GAAP), net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the General Board of Discipleship has interpreted the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Board classifies as donor-restricted net assets (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure by Board in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with applicable state laws, Board considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the Board and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the Board
- The investment policies of the Board

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 12—Endowment (continued)

As of December 31, 2017 and 2016, the Board had the following endowment net asset composition by type of fund:

	December 31, 2017						
	Without Donor		With Donor			_	
	Restrict	Restrictions		estrictions		Total	
Donor-restricted endowment funds:							
Original donor-restricted gift amount and amounts							
required to be maintained in perpetuity by donor	\$	-	\$	1,876,314	\$	1,876,314	
Accumulated investment gains		_		1,600,110		1,600,110	
Endowment net assets, December 31, 2017	\$		\$	3,476,424	\$	3,476,424	
		D	ece	mber 31, 201	.6		
	Without			mber 31, 201 /ith Donor	6		
	Without Restrict	Donor	W		6	Total	
Donor-restricted endowment funds:		Donor	W	/ith Donor	6	Total	
Donor-restricted endowment funds: Original donor-restricted gift amount and amounts		Donor	W	/ith Donor	.6	Total	
		Donor	W	/ith Donor	\$	<b>Total</b> 1,783,352	
Original donor-restricted gift amount and amounts	Restric	Donor	R	/ith Donor estrictions			
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by donor	Restric	Donor	R	Vith Donor estrictions		1,783,352	

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or the applicable state law requires the Board to retain as a fund of perpetual duration. The Board has interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At December 31, 2017 and 2016, the Board had no underwater endowments.

Investment and Spending Policies – The Board has a policy of appropriating up to 4% of the previous 12 rolling quarters' average quarter-end market values for distribution annually. In establishing this policy, the Board considered the long-term expected return on its endowment. Accordingly, over the long term, the Board expects the current spending policy to allow its endowment to grow at an average rate of 3% annually. This is consistent with the Board's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

Return Objectives and Risk Parameters – The Board has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Board must hold in perpetuity or for a donor-specified period(s). Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that exceed the price and yield results of selected markets and comparative indices such as the Russell 1000 indexes, while assuming a moderate level of investment risk. The Board expects its endowment funds, over time, to provide an average rate of return of approximately 7% annually. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives – To satisfy its long-term rate-of-return objectives, the Board relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Board targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 12—Endowment (continued)

Changes in endowment net assets for the years ended December 31, 2017 and 2016 are as follows:

Without Donor		With Donor	
	Restrictions	Restrictions	Total
Endowment net assets, December 31, 2015	\$ -	\$ 3,036,189	\$ 3,036,189
Investment return, net	-	242,091	242,091
Contributions	-	748,817	748,817
Appropriation of endowment assets for			
expenditure pursuant to spending-rate policy	-	(378,277)	(378,277)
Other changes:			
Distribution from board-designated endowment			
pursuant to distribution policy			
Endowment of net assets, December 31, 2016	-	3,648,820	3,648,820
Investment return, net	-	339,824	339,824
Contributions	-	53,355	53,355
Appropriation of endowment assets for			
expenditure pursuant to spending-rate policy	-	(565,575)	(565,575)
Other changes:			
Distribution from board-designated endowment			
pursuant to distribution policy			
Endowment of net assets, December 31, 2017	\$ -	\$ 3,476,424	\$ 3,476,424

## Note 13—Subsequent events

Management has evaluated subsequent events through July 18, 2018, the date the consolidated financial statements were available for issuance. The Board is expected to enter into an inter-company loan for \$1,000,000 from Upper Room to the Board of Discipleship in August 2018.



# STRENGTHENING THE BLACK CHURCH FOR THE 21<sup>ST</sup> CENTURY INFORMATION

DECEMBER 31, 2017 AND 2016

## **Statements of Financial Position Information**

	2017	2016			
Assets Accrued World Service allocation Net Property, plant, and equipment	\$ 128,213 -	\$	119,062 1,254		
Total Assets	\$ 128,213	\$	120,316		
Liabilities Due to GBOD	\$ 42,616	\$	29,445		
Net Assets (Deficit) Without Donor Restrictions With Donor Restrictions	 - 85,597		(25,070) 115,941		
Total Liabilities and Net Assets (Deficit)	\$ 128,213	\$	120,316		

## **Statements of Activities and Changes in Net Assets Information**

	2017				2016								
	Without Donor	With Donor Restricted T			Without Donor		Without Donor		Wi	ith Donor			
	Restrictions			Restricted		Restricted			Total	Re	strictions	R	estricted
Revenue:													
Allocations through the GCFA:													
World Service	\$ -	\$	452,145	\$	452,145	\$	-	\$	445,440	\$	445,440		
Registration and Project Income	-		179,911		179,911		-		50,420		50,420		
Advance Special Contributions	-		235		235		-		-		-		
Investment return, net	-		12,358		12,358		-		16,749		16,749		
Release of temporary restrictions	674,993		(674,993)		_		586,728		(586,728)		-		
Total Revenue	674,993		(30,344)		632,291		586,728		(74,119)		495,860		
Expenses:													
Program services	404,765		-		404,765		345,399		=		345,399		
Personnel expenses	199,940		-		199,940		196,340		-		196,340		
Staff travel	15,189		-		15,189		12,842		-		12,842		
Other general and administrative expense	30,029		-		30,029		32,147		-		32,147		
Total Expenses	649,923				649,923		586,728		-		586,728		
Change in net assets	25,070		(30,344)		(5,274)		-		(74,119)		(74,119)		
Net asset (deficit), beginning of year	(25,070)		115,941		90,871		(25,070)		190,060		164,990		
Net assets (deficit), end of year	\$ -	\$	85,597	\$	85,597	\$	(25,070)	\$	115,941	\$	90,871		
										_			

## NATIVE AMERICAN COMPREHENSIVE PLAN INFORMATION

DECEMBER 31, 2017 AND 2016

## **Statements of Financial Position Information**

2017		2016	
Accorded World Colvido dillocation	627 \$ 126	64,658 172,692	
Total Assets \$ 234	753 \$	237,350	
Net Assets (Deficit)\$Without Donor Restrictions\$With Donor Restrictions234	- \$ 753	(69,632) 306,982	
Total Liabilities and Net Assets (Deficit) \$ 234	753 \$	237,350	

## **Statements of Activities and Changes in Net Assets Information**

	2017			2016							
	Without Donor With Donor					Without Donor		With Donor			
	Restrictions	Restricted		Total		Restrictions		Restricted		Total	
Revenue:											
Allocations through the GCFA:	_	_		_		_		_		_	
World Service	\$ -	\$	245,541	\$	245,541	\$	-	\$ 2	241,900	\$	241,900
Registration and Project Income	-		13,957		13,957		-		50,742		50,742
Grants and contributions	-		200		200		-		<del>.</del>		<del>-</del>
Investment return, net	-		32,720		32,720				25,830		25,830
Release of temporary restrictions	364,647		(364,647)				304,597	(3	304,597)		_
Total Revenue	364,647		(72,229)		292,418		304,597		13,875		318,472
Expenses:											
Distributions and grants	5,945		-		5,945		5,800		-		5,800
Program services	54,757		-		54,757		59,473		-		59,473
Personnel expenses	150,397		-		150,397		148,356		-		148,356
Staff travel	17,938		-		17,938		13,999		-		13,999
Meeting Expense	12,685		-		12,685		20,256		-		20,256
Promotional materials	13,257		-		13,257		11,680		-		11,680
Other general and administrative expense	40,036		-		40,036		45,033		-		45,033
Total Expenses	295,015		-		295,015		304,597				304,597
Change in net assets	69,632		(72,229)		(2,597)		-		13,875		13,875
Net asset (deficit), beginning of year	(69,632)		306,982		237,350		(69,632)	2	293,107		223,475
Net assets (deficit), end of year	\$ -	\$	234,753	\$	234,753	\$	(69,632)	\$ 3	306,982	\$	237,350

REAL ESTATE HOLDINGS (UNAUDITED)

DECEMBER 31, 2017

			County Appraised		
Identification	Location	Description	Value*	Ownership	Notes
Denman Property:					
Main Campus (includes bldg.)	1900, 1902, & 1908 Grand Ave. S & 917 19th Ave. S Nashville, TN	1.73 acres	\$ 16,387,800	The Upper Room	Denman Building and Adjacent Lots
Parking Lots	1901, 1903, 1905, 1907, 1909, 1911 & 1913 Adelicia St. Nashville, TN	1.19 acres	6,371,100	The Upper Room	Adjacent to Denman Building
Single Family House	1915 Adelicia St. Nashville, TN	0.17 acres	1,340,400	The Upper Room	Offices adjacent to Denman Building
Single Family House	1001 18th Ave. S Nashville, TN	0.20 acres	1,348,800	The Upper Room	Offices 1 block from Denman Building
Single Family House	1003 18th Ave. S Nashville, TN	0.20 acres	1,505,500	The Upper Room	Offices 1 block from Denman Building
Kern Property:					
Main Campus (includes bldg.)	2001 & 2005 Grand Ave. (corner of 19th and Grand Ave.) Nashville, TN	1.19 acres		Joint 50/50** GBOD & GBHEM	Kern Building and Parking Lots
Scarritt Mall (open land)	1001 19th Ave. S (corner of 19th Ave. S and Scarritt Place) Scarritt Place, Nashville, TN	1.83 acres	, ,	Joint 50/50** GBOD & GBHEM	Open Space Adjacent to Kern Building
Parking Lots	2009 & 2011 Grand Ave. (adjacent to Main Campus) Nashville, TN	0.73 acres		Joint 50/50** GBOD & GBHEM	Kern Parking Lots
Parking Lots	2013 Grand Ave. (adjacent to Main Campus) Nashville, TN	0.59 acres		Joint 50/50** GBOD & GBHEM	Under Lease by Park Happy
Leased Parcel	406 21st Ave. Nashville, TN	0.80 acres		Joint 50/50** GBOD & GBHEM	Under Lease by Panera Bread Co.
		8.63 acres	\$ 39,758,000		

<sup>\*</sup> Note that financial statements reflect property at historical costs. Presented above is County Appraised Value effective 1/1/2017.

<sup>\*\*</sup> Tax Appraised Values for the Leased Parcel and the Kern Property are 50% of the total appraised values because of joint ownership.