

# Information Technology

## BASIC ASSESSMENT: Where to Begin

The General Council of Finance and Administration's IT department has created guidelines that give your ministries a place to start when considering IT infrastructure and needs. The answers to these questions can help save time and money if you employ a professional IT assessment service. Such savings can add more ministry dollars to your budget and to the communities you have been called to serve.



Taking "inventory" of your current Information Technology (IT) status is an excellent place to start an IT assessment. Consider these questions:



1. Do you have an IT Strategic Plan?



2. What technology components are most crucial to your organization?



3. What are the IT items that are currently most needed or desired in your ministry?



4. What are your employees' concerns and challenges about IT or A/V performance and equipment?



5. What are the backup plans if these crucial components fail?



6. Is there redundancy in your IT infrastructure?



7. What is the current state of your web site, your local network, your Internet connection, and other vital technologies?



8. Are you currently working on any new technology projects or services?

If you have a good understanding of your basic IT infrastructure, challenges, and needs, but need help with solutions, contact us for a **free professional IT assessment during the months of April and May.**